FIDDLER'S CREEK

COMMUNITY DEVELOPMENT DISTRICT #1

REGULAR MEETING AGENDA

SEPTEMBER 26, 2018

Fiddler's Creek Community Development District #1

OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W●Boca Raton, Florida 33431
Phone: (561) 571-0010●Fax: (561) 571-0013●Toll-free: (877) 276-0889

September 19, 2018

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Board of Supervisors
Fiddler's Creek Community Development District #1

Dear Board Members:

The Board of Supervisors of the Fiddler's Creek Community Development District #1 will hold a Regular Meeting on September 26, 2018 at 8:00 a.m., at the Fiddler's Creek Club and Spa, 3470 Club Center Boulevard, Naples, Florida 34114. The agenda is as follows:

1. Call to Order/Roll Call

2. Public Comments: Non-Agenda Items *(3 minutes per speaker)*

3. Special Counsel Update

4. Developer's Report

5. Engineer's Report: *Hole Montes, Inc.*

6. Official Recognition of The Foundation and Robert Dieckmann for their Recovery Efforts from Hurricane Irma
   - Consideration of Resolution 2018-10, Expressing Appreciation for the Assistance and Support Rendered by the Fiddler's Creek Foundation, Inc., and Robert Dieckmann in the Aftermath of Hurricane Irma; and, in the Hurricane Irma Restoration Project

7. Presentation/Consideration: Irrigation Design Group Proposal

8. Consideration of Revised Post Orders

9. Consideration of AV Tech ISN Gate Keeper 5-Year Customer Service Agreement

10. Consideration of IberiaBank Term Sheet for Renewal of Line of Credit, Which Matures on October 25, 2018

11. Discussion/Consideration: Change December Meeting Date from December 5 to December 12
    - Consideration of Resolution 2018-11, Amending the Annual Meeting Schedule for Fiscal Year 2018/2019

12. Continued Discussion/Update: Hurricane Irma Recovery

13. Acceptance of Unaudited Financial Statements as of August 31, 2018

14. Consideration of August 22, 2018 Regular Meeting Minutes

15. Action Items

16. Staff Reports
    A. District Counsel: *Woodward, Pires and Lombardo, P.A.*
    B. District Manager: *Wrathell, Hunt and Associates, LLC*
        i. NEXT MEETING DATE: October 24, 2018 at 8:00 A.M.
    C. Operations Manager: *Wrathell, Hunt and Associates, LLC*

17. Supervisors' Requests

18. Public Comments

19. Adjournment

Should you have any questions, please do not hesitate to contact me directly at 239-464-7114.

Sincerely,

Chesley E. Adams, Jr.
District Manager

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1

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RESOLUTION 2018- 10

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FIDDLERS CREEK COMMUNITY DEVELOPMENT DISTRICT #1 EXPRESSING APPRECIATION FOR THE ASSISTANCE AND SUPPORT RENDERED BY THE FIDDLER'S CREEK FOUNDATION, INC. AND ROBERT DIECKMANN IN THE AFTERMATH OF HURRICANE IRMA; AND, IN THE HURRICANE IRMA RESTORATION PROJECT

WHEREAS, on September 10, 2017, Collier County and the Fiddlers Creek community were impacted by Hurricane Irma; and,

WHEREAS, extensive damage occurred to the then existing landscaping, fencing, signage and other infrastructure in the Fiddlers Creek community, including the landscaping, fencing, signage and other infrastructure of the Fiddlers Creek Community Development District #1; and,

WHEREAS, in the aftermath of the extensive damage wrought by Hurricane Irma, the Fiddler's Creek Foundation, Inc., graciously provided the services of its personnel, staff and vendors, including that of Robert Dieckmann, to assist the District in cleanup activities, as well as efforts in obtaining financing for the funding to restore landscaping, fencing, signage and other infrastructure (the "Hurricane Irma Restoration Project"); and,

WHEREAS, the labor and services and the financial contributions provided were of tremendous assistance to the District in restoration and preservation of landscaping, fencing, signage and other infrastructure; and,

WHEREAS, the Fiddler's Creek Foundation, Inc., and Robert Dieckmann, as the project manager for the Hurricane Irma Restoration Project, provided valuable assistance to the District by way of the Hurricane Irma Restoration Project.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the Fiddlers Creek Community Development District #1 that the Board and the District express its appreciation and gratitude to the Fiddler's Creek Foundation, Inc., and Robert Dieckmann, as the project manager for the Hurricane Irma Restoration Project, for all of the assistance and cooperation that they rendered and extended to the District in the aftermath of Hurricane Irma, including the preparation and implementation of the Hurricane Irma Restoration Project.

ADOPTED THIS _____ DAY OF SEPTEMBER, 2018

FIDDLERS CREEK COMMUNITY
DEVELOPMENT DISTRICT #1

ATTEST

_____
Secretary/Assistant Secretary

BY: _____
Chair/Vice Chair, Board of Supervisors

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1

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FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1

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FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT

POST ORDERS

ADOPTED 04/25/2007

Last Revised 08/31/2018

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Introduction/Mission Statement

These *Post Orders* apply to Safety personnel regardless of rank, position, shift, post or work assignment. These rules must be followed to ensure that residents, visitors and employees of Fiddler's Creek receive the highest quality of safety services. Safety personnel are responsible to protect grounds, buildings and property from destruction by fire, theft or the malicious or thoughtless acts of others.

Safety personnel must read, understand, adhere to, and perform their duties to these standards at all times. Through a careful reading of this document, you will become acquainted with your site-specific duties and responsibilities. All other forms of direction must be consistent with written policy and procedures contained within these *Post Orders* and separate *Training Standards* (aka Standard Operating Procedures (SOPs)). The *Training Standards* contain detailed information on how to perform the tasks generally outlined in these *Post Orders*.

Furthermore, all Safety personnel must be courteous, patient and respectful to all persons whom you encounter in your areas of responsibility.

Remember that:

COURTESY = EARNS RESPECT

KNOWLEDGE = GETS RESULTS

PATIENCE = RECEIVES COOPERATION

SERVICE = INCREASES GOOD WILL

The application of all above will ensure the job is done to the highest standards.
Finally, alertness, safety consciousness and a willingness to cooperate fully, serve the best interests of all residents, visitors and employees of Fiddler's Creek.

Code of Ethical Conduct

All Safety personnel shall:

1. Comply with the contract between the Fiddler's Creek Community Development Districts (CDDs) and Fiddler's Creek Foundation.
2. Not reveal any confidential matters confided to them and any sensitive information that may be relevant to incidents encountered while on the job.
3. Always act with decorum and do not permit personal feelings, prejudices and friendships to influence the performance of their official functions.
4. Carry out assigned duties to the best of their abilities to safeguard life and property. Full effort must be continually made in the performance of their duties.
5. Diligently familiarize themselves with the rules and regulations and be eager to learn new regulations when they are adopted.
6. Always be courteous, respectful and give great customer service.
    a. This is best accomplished by beginning with an appropriate greeting. For example, "*Good Morning, Welcome to Fiddler's Creek*"
7. Always report for duty in proper uniform with a neat appearance.
8. Always carry their D-license and driver's license.
9. Not engage in any unnecessary conversation with anybody except during the performance of their duties.
10. Not drink alcohol while at work and not to intoxication immediately before duty. Intoxication at work is cause for immediate termination.
11. Not smoke in gate houses or company vehicles. Smoking is allowed in designated areas only.
12. Immediately notify the police in case of any sign of crime, disorder, violence, or any serious threat to life or property.
13. Be aware of the CDD rules and regulations regarding the CDD roads.
14. Not falsify forms, records or reports, including time cards, or applications.
15. Not act in an insubordinate way by refusing to follow the directions of a supervisor, or engage in disrespectful conduct with any person.
16. Not be in possession of unauthorized firearms, explosive materials, knives or other weapons while on site.
17. Not sleep while on the job.
18. Know how to operate all types of fire extinguishers.
19. Take all required training including CPR/ First Aid/ Bloodborne Pathogens, Certified Gated Community Specialist and any other relevant training, as directed.

Site Information

Main Gate
8250 Fiddler's Creek Parkway
Naples, FL 34114
239-732-7726 or 7789

North Gate
4560 Championship Drive
Naples, FL 34114
239-774-0677

East Gate
3054 Sandpiper Drive
Naples, FL 34114
239-719-0250

Club and Spa
3470 Club Center Blvd.
Naples, FL 34114
239-732-7332

Golf Maintenance
3115 Arboretum Drive
Naples, FL 34114
239-732-1400

Golf Cart Barn
3478 Club Center Blvd
Naples, FL 34114
239-778-8263 / 239-732-8253

Corporate Office
8156 Fiddler's Creek Parkway
Naples, FL 34114
239-732-9400

Sales and Information Center
8152 Fiddler's Creek Parkway
Naples, FL 34114
239-732-9300

Hours of Operation:
Main Gate (Fiddler's Creek Parkway) – 24 hours / 7 days a week, including holidays.

North Gate (Championship Drive) - Monday through Saturday / 0600 to 1800, including holidays.

East Gate (Sandpiper Drive) - Monday through Saturday / 0600 to 1800, including holidays.

Road Patrol - 24 hours / 7 days a week, including holidays.

Staffing Information / Position Descriptions

Safety Department Management

- Director of Safety, Health and Environment (DOSHE)
- Safety Captain
- Safety Lieutenant

Road Patrol Officers

- 24/7 coverage
- Patrol all streets
- Respond to calls for assistance or investigation
- Conduct inspections and building checks

Safety (Gate) Officers

- Access vehicles at all gates
- Dispatch Road Patrols

Key Personnel

Marie Puckett
Director of Safety, Health and Environment
8152 Fiddler's Creek Parkway
Office-239-530-2804
Cell–239-315-9143
Fax–239-732-9311

Faces to Know

NOTE: Cell numbers are not to be given to anyone unless specifically authorized by your immediate supervisor.

The contact information list for Landscaping and Property Management Companies are separate documents. Consult these documents for the most current information.

Contact Numbers

CONTACT	SERVICE TYPE	NUMBER
ABUSE REGISTRY		800-342-8152
ADT	EAST GATE ALARM	1-800-428-7124
CDD MANAGER (Cleo Adams)		498-9020 OFFICE
CENTURY LINK	PHONE SERVICE	611
CODE ENFORCEMENT		252-2440
COLLIER SHERIFF NON-EMERGENCY		252-9300
COLLIER WATER		252-6245
COMCAST	CABLE SERVICE	793-3577
DOMESTIC ANIMAL SERVICES		272-PETS
EAST NAPLES FIRE		774-7111
FIDDLER'S GOLF COURSE		530-2818
FLA DCF		1-800-96-ABUSE
FLORIDA HIGHWAY PATROL		455-3133
FPL		262-1322
FWC	FLORIDA WILDLIFE	888-404-3922
JACKSON TOTAL SERVICE	PLUMBER	643-0923
KEY TO COOL	AC REPAIRS	272-5324
MARCO URGENT CARE		394-8234
PHYSICIANS REGIONAL	HOSPITAL	354-6000
ROOKERY	GOLF	389-6600
SOUTH FLA WATER		597-1505
TECO GAS	GAS	877-832-6747
TEM	GATE REPAIRS	1-800-777-8912 X1927
WESTCOAST INSULATION	DOOR REPAIRS	334-2338

Alarms and Area Numbers

BURGLAR (INTRUSION) ALARM CODES			
AREA	**CODE**	**AREA**	**CODE**
CART BARN	0007	GOLF MAINTENANCE	0007
CAXAMBAS	0007	HR	0007
CLUB AND SPA	0007	NORTH GATE	0007
CORPORATE	0007	PRO SHOP	0007
MULBERRY GATES	0007	PUMPHOUSE-ARBORETUM	1234
EAST GATE	0007	SALES	0007
GATOR GRILLE	0007	TERMINATION GATE	1234

BURGLAR (INTRUSION) ALARM PASSWORDS			
AREA	**PASSWORD**	**AREA**	**PASSWORD**
CART BARN	AVIAMAR	GOLF MAINTENANCE	AVIAMAR

CAXAMBAS	AVIAMAR	HR	AVIAMAR
CLUB AND SPA	AVIAMAR	NORTH GATE	NORTH
CORPORATE	AVIAMAR	SALES	AVIAMAR
EAST GATE	AVIAMAR	TERMINATION GATE	AVIAMAR

GATE PHONE NUMBERS			
AREA	**NUMBER**	**AREA**	**NUMBER**
NORTH GATE	774-0677	EAST CALL BOX OUT	417-2576
EAST GATE	719-0250	ROAD PATROL	595-1136
NORTH CALL BOX IN	774-0677	CAPTAIN DUPREY	253-4503
NORTH CALL BOX OUT	774-2274	DOSHE PUCKETT	315-9143
EAST CALL BOX IN	417-9420	LIEUTENANT WILLIS	235-9202

General Information

Speed Limit and Use of Streets

Posted roadway speeds apply to all vehicles and must be strictly observed by all residents, guests and employees. This includes all Safety personnel. Traffic regulations require strict observance of all signs and markings. Watch out for walkers, joggers, skaters and bicyclists. Use extreme caution when passing golf cart crossings. Lead by example. Obey all signs and come to complete stops.

Use of Vehicle Flashers

The emergency light bar mounted on safety vehicles is considered an extension of the vehicle emergency flashers. Use of these lights DOES NOT entitle Safety personnel to exceed speed limits, ignore traffic control devices, or otherwise violate traffic laws (depending upon the nature of the emergency.) Use of these lights will be restricted to responding to calls for assistance and other similar emergencies, or for safety reasons that would normally entail the use of the vehicle emergency flashers.

Construction and Maintenance Work

No construction or maintenance work (except for emergency repair work) is to commence prior to 0630. New construction work must terminate no later than 1900. This is a Collier County ordinance and it relates to the noise these activities generate.

No work is permitted on Sundays and observed holidays without written approval. If approved, no work may commence before 0800 and must terminate by 1700. These time restrictions do NOT include lawn or pool care, or such similar vendors who are brought into Fiddler's Creek by residents.

Emergency Notification Procedures

Fiddler's Creek looks to Safety personnel for a quick response to, and accurate reporting of, any emergency that may occur. A response to an emergency will always have priority over daily operational safety tasks. An emergency does not give Safety personnel the right to break any posted speed limits to respond.

Safety personnel are expected to take whatever lawful action is reasonably feasible and within their authority to alleviate the emergency and protect persons and property to the greatest extent possible. It is expected that Safety personnel call 911 if there is a need for the Collier County Sheriff's Office (CCSO) or emergency medical services (EMS).

NOTE: Never let an ill or injured resident or employee influence your decision to call 911. It is better to be cautious and call for EMS than to not call and have a negative outcome.

For a serious emergency Safety personnel must contact the Safety Lieutenant or Safety Captain immediately after calling for EMS. If they are not available, contact the Director of Safety, Health and Environment. If the Director of Safety, Health and Environment is not available, contact the General Manager.

Safety personnel must ensure that incident reports are completed and include all relevant information and any pictures of the scene, including damage. All reports will be sent via an electronic report to the Safety Department managers (DOSEH; /Safety Captain and Safety Lieutenant). The Safety Department managers will forward, as appropriate, to others for their assistance or notification. All incident reports will be sent using the most current electronic method.

REMEMBER: it is imperative that composure is always maintained. The Safety personnel's life and/or the lives of others may very well depend upon the ability to perform as required while under the pressure of an emergency.

General Public

The General Public has access to the CDD public roads within Fiddler's Creek at all times. When a member of the General Public arrives at the gate and requests access without identifying the address they are headed to, the individual(s) will be requested to produce photo identification. If identification is not produced, request the individual(s) name(s) and then put the information along with the vehicle's tag (s) into the Gatekeeper system under "Safety Department". Issue a Visitor Pass and ask the individual to put the pass on their vehicle dashboard and advise the individual that he/she must use the Visitor Pass at pedestal readers for unrestricted access. These readers are located at the interior access lane closest to the gatehouses.

Also provide members of the General Public with a map, prepared by the CDD, depicting all CDD-owned roads and advise them that these are the only roads that they are permitted to use. The Club & Spa property and villages are private property and if a member of the General Public is witnessed in these areas, they may be asked to exit Fiddler's Creek. Notify Road Patrol officers that there is a member of the General Public on site that is not allowed on "private property" and to follow this person to ensure they do not enter a private area. If they do stray into a private area, the CCSO should be notified of this suspicious person.

Procedures

What follows is an outline of selected procedures with which all Safety personnel must be familiar. While Safety personnel may be involved in the implementation of some of these procedures, they are not to be confused with public law. While a failure to comply with any of the following procedures may be a breach of established policy, such a violation is not necessarily a criminal offence. Consult the *Training Standards* for more detail.

Safety personnel must always contact their supervisor (Captain or Lieutenant) for clarification whenever there are any doubts about the extent of the authority to act. How you respond to a situation has a dramatic effect upon what course of action would be considered legally appropriate under a given set of circumstances.

Alarm Procedure

In the event of an alarm at one of the Fiddler's Creek buildings, the Main Gate will be contacted by a monitoring company. Road Patrol Officers will promptly respond and check the area that has the alarm to ensure it is secure. Any findings out of the ordinary will result in contacting the Main Gate officer to contact the CCSO. Road Patrol Officers will maintain a safe observation distance and wait for the CCSO deputy to arrive. This will be followed by completing an incident report with all findings and photographs, if appropriate.

Access Procedures

Below is the list of access devices by gate:

Main Gate Entrance Lanes (2 lanes)

1. Guest Lane: Safety Officer 24/7 who can use the computer system to print a pass and/or scan a pass with the handheld barcode scanner.
2. Resident Lane: Opens with the use of a transmitter available 24/7.

Main Gate Exit Lanes (2 lanes)

1. Guest Lane: Paper or electronic barcode reader at which the exiting guest scans their pass 24/7.
2. Resident Lane: Opens with the use of a transmitter available 24/7.

Championship Gate Entrance Lane (one lane)

1. Paper or electronic barcode reader at which the entering guest scans their pass 24/7.
2. Employee barcode reader that automatically reads barcode as they approach 24/7.
3. Safety Officer Monday to Saturday 0600 to 1800 who can use the computer system to print a pass and/or scan a pass with the handheld barcode scanner.
4. Resident uses transmitter 24/7.

Championship Gate Exit Lane (one lane)

1. Paper or electronic barcode reader at which the exiting guest scans their pass 24/7.
2. Employee barcode reader that automatically reads barcode as they approach 24/7.
3. Resident uses transmitter 24/7.

Sandpiper Gate Entrance Lanes (2 lanes)

1. Guest Lane:
    a. Paper or electronic barcode reader at which the guest scans their pass 24/7.
    b. Safety Officer Monday to Saturday 0600 to 1800 who can use the computer system to print a pass or scan a pass with the handheld barcode scanner.
2. Resident Lane: Opens with the use of a transmitter available 24/7.

Sandpiper Gate Exit Lanes (2 lanes)

1. Guest Lane:
    a. Paper or electronic barcode reader at which the exiting guest scans their pass 24/7.
2. Resident Lane: Opens with the use of a transmitter available 24/7.

CDD, Fiddler's Creek Staff and Rookery Staff

- ***CDD and Fiddler's Creek Management Staff*** are issued a gate transmitter and will have unrestricted access through the designated lane at all gates.
- ***Rookery and Fiddler's Creek Non-Management Staff*** will be issued a barcode by the Safety Department. The barcode will be affixed to the rear window on the driver's side. This will be applied by the Safety Officer. The Safety Officer will record all information including name, department, and vehicle information. The barcode will be read by the scanner at the Championship Gate only.

Resident Guest

- Pre-Authorized:
  Issue the Resident Guest a visitor pass, request the resident guest put the pass on their vehicle dashboard and advise the resident guest they must use the visitor pass at the scanner to exit and for future entry until the visitor pass expires.
- Not Pre-Authorized:
  Make a courtesy call to the resident for all guests not on the guest list PRIOR to the guest gaining access to Fiddler's Creek.
    - **If the resident answers the call and wants to admit the guest:** access will be granted to the resident's address in the same manner as a Pre-Authorized guest (see above).

- **If the resident does not answer the call and the guest insists on entering the property anyway**, the guest will be granted access to the community as a member of the General Public (see above and bolded text below).
- **If the resident answers the call and does not want to admit the guest:** the resident will be told that the guest can receive access to the community as a member of the General Public. The resident will be told about this access and Road Patrol will be called to follow this guest. (see bolded text below).

If a member of the General Public who previously was issued a Safety Department visitor pass, is witnessed on private property, Road Patrol will follow the individual and speak to them if they wander off the public roads. The Collier County Sheriff's Office (CCSO) may be notified and the CCSO may be requested to issue a trespass warning, per the request of the resident.

Realtors/Open Houses – Registered

It is the resident owner's responsibility to register their residence as being "for sale" with the Safety Department using the form "*REGISTRATION OF RESIDENCE FOR SALE*", which can be obtained on the Fiddler's Creek members' website at www.fiddlerscreekmembers.com, from the Club & Spa Activities Desk, or at the Fiddler's Creek Main Gate. It will then be the listing realtor's responsibility to register all open houses with the Safety Department. This is done using the form *"REGISTRATION OF OPEN HOUSE*" which must be emailed back to the Safety Department, or dropped by the Main Gate.

All visitors requesting access to a registered "for sale" residence or "open house" will be given access in the same manner as Resident Guest Pre-Authorized.

Realtors/Open House, Non-Registered

A resident will be given a courtesy call for all non-registered visitors requesting access, PRIOR to the visitor gaining access to Fiddler's Creek. If they have not registered their residence for sale or open house, they will be instructed to do so.

- If the resident does not answer the call, the visitor will be granted access to Fiddler's Creek as a member of the General Public.

Realtors/Open House, Other

If a visitor arrives to see an open house and can provide the Safety Officer with a newspaper advertisement, a MLS listing or flyer showing the residence is for sale, they will be granted access to the address from the publication. They will be given access as a Resident Guest Pre-Authorized.

If visitor requests access to Fiddler's Creek with no documentation and wants to "look at houses", the Safety Officer will ask them for an address(es) they wish to visit and verify the residence(s) are listed for sale. If the Safety Officer cannot verify that a residence is for sale, the Safety Officer will then offer access to Fiddler's Creek as a member of the General Public and instruct accordingly.

- The Safety Officer will also offer the option to visit the Information Center where the visitor may receive additional assistance.

Deliveries and Utility Companies

- Marked package delivery vehicles with properly addressed packages, such as UPS, FedEx, Airborne Express, etc. will be granted access after the vehicle license plate tag number is recorded.
- Public utility company employees in utility company vehicles will be granted access after the vehicle license plate tag number is recorded.
    - For individuals representing public utility companies in unmarked vehicles, the Gate Officer will request identification. The ID will be recorded along with the license plate tag number of the vehicle.

Government Vehicles

All government vehicles (for example, EMS, Fire, Police (emergency or non-emergency), School Buses and US Postal Service) must be granted access without any information being required. The Collier County Fire Department and the CCSO have universal gate transmitters that will open the gate arms for them. They are not required to stop and/or tell Safety Officers where they are going. The Road Patrol Officer will be alerted that these vehicles are on site and will then investigate where they went and why. An incident report will be written.

Process Servers

Bona fide process servers acting in their official capacity will be granted access only after showing their credentials and court documents. The Safety Officer will ask the process server if the individual to be served may be called as a matter of courtesy. If the process server specifically indicates that the individual is not to be notified, no call is to be made. The process server will receive a visitor pass as a Resident Guest Pre Authorized.

- The Safety Officer will prepare an incident report using the type titled "Process Server" and include all gathered information such as destination, name, badge number, etc.

Small Commercial Vehicles and Equipment

Small Commercial Vehicles are described as vans, pickup trucks and/or passenger vehicles being used in the commission of business such as pool servicing, landscaping, plumbing, electrical, home improvement, etc. to existing residences. They may have trailers. They will be given access as a Resident Guest Pre-Authorized if they are on the guest list of the residence.

Construction and Large Commercial Vehicles and Equipment

Large Commercial Vehicles are defined as box trucks and tractor trailers delivering furniture, cars, household items and/or construction materials to existing residences, or those under construction. It also includes large daily service vehicles for landscaping, pool services, and food and beverage deliveries to the Club & Spa and Rookery Golf Course.

Construction Vehicles are defined as any vehicle or motorized equipment normally associated with new construction (home in the process of being built). These vehicles include, but are not limited to, tractors, dump trucks, dumpster delivery vehicles, cement trucks, asphalt trucks, tractor trailers including low boys, flatbed trucks, glass trucks, boom trucks, bucket trucks (cherry pickers), front-end loaders, bulldozers, backhoes, bobcats, caterpillars, tractors and other similar vehicles and motorized equipment.

Vehicles described as Construction Vehicles or Large Commercial Vehicles will be allowed access in the following manner and **only** at the Sandpiper Drive Gate:

- Each vehicle will receive a visitor pass if they are on the list for the builder or for Fiddler's Creek. They will then be asked to place the visitor pass on the vehicle dashboard. They will be advised in the use of the pass and that exit is through the Sandpiper Drive Gate only. They will be given a map on their first visit and instructed they must exit Fiddler's Creek by 1900.
- There is no construction allowed on Sundays.
- There is no access to Fiddler's Creek before 0630.
- Main Gate and North Gate (Championship Drive) - Construction Vehicles or Large Commercial Vehicles that arrive at the Main Gate will be given instructions and a map to the Sandpiper Drive Gate.
- The only exception to the above is the CDD's landscape contractors, who will be allowed to enter and exit at all gates.

Transmitter or Pass Access Problems - Protocols

- Resident states gate transmitter will not open the gate:
    - Verify the identifiers from their residents' access list (i.e. pin number, member number, home phone etc.) to grant them access. Request that, at their convenience, they stop at the Main Gate for a Safety Officer to verify the facility code and/or remote number is in the gate software system, and to test the gate transmitter.
- Pre-Authorized guest states their visitor pass will not open gate-inbound after hours:
    - Utilizing the cameras, verify that the guest is using the pass correctly (barcode facing correctly).
    - Verify that visitor pass is valid. Check the resident's access list. If the guest is listed, log the guest in as if at the Main Gate and offer directions if necessary. Grant access to the guest using the current remote-control method.
    - If the guest does not appear on the access list, request that they drive to the Main Gate to gain access.
        - East Gate (Sandpiper Drive)- Instruct them to safely back up and go to 8250 Fiddler's Creek Parkway.
        - North Gate (Championship Drive)-Instruct them to go to 8250 Fiddler's Creek Parkway by passing behind the gate then allow exit through the second gate using the current remote-control method.
- Pre-Authorized guest states that their visitor pass will not open gate-outbound after hours:
    - Utilizing the cameras, verify that the guest is using the pass correctly (barcode facing correctly). If the visitor pass is being used correctly but will not work, allow the guest to exit using the current remote-control method.
- Guest Not Pre-authorized:
    - If a non-authorized guest arrives at the auxiliary gates, request that they drive to the Main Gate at 8250 Fiddler's Creek Parkway to obtain access.
        - Sandpiper Drive- Instruct them to safely back up and go to the Main Gate at 8250 Fiddler's Creek Parkway.
        - Championship Drive - Instruct them to go to the Main Gate at 8250 Fiddler's Creek Parkway by passing behind the gate then allow exit through the second gate using the current remote-control method.
- Visitor Passes that will not read:
    - After either allowing ingress or egress to a guest via the current remote-control method, print a visitor pass and direct the Road Patrol Officer to test both inbound and outbound readers. If either device fails to open, email the current gate repair service and the site Safety Captain and Safety Lieutenant, explaining the reason for the service call.

NOTE: if the failure is with the outbound reader, direct the Road Patrol Officer to put the gate arm in the up position until the service call is complete.

Gatehouses – General Procedures

The following procedures generally apply to all Safety Officers engaged in gatehouse operations at Fiddler's Creek.

- Become familiar with Fiddler's Creek so that you can give accurate directions.
- Incident reports must be completed in GuardTrax by the end of your shift and proofread for errors before sending.
- Call the Road Patrol Officer anytime an emergency vehicle enters Fiddler's Creek.
- Call the Road Patrol Officer to assist if a gate arm is broken and needs repair.
- Keep your gatehouse clean and orderly. When the trash receptacles are full, empty them and call the Road Patrol Officer for pick-up.
- Report all property damage with an incident report, using the GuardTrax system on the phone or on the website.

- Keep records of supplies and repairs that are needed at the gatehouse and email that information to the DOSHE, Safety Captain and Safety Lieutenant.
- Immediately report any 911 calls you make to the Road Patrol Officer, give them the address and the reason for the call.
- Do not accept any deliveries for residents. NO EXCEPTIONS!

Road Patrol – General Procedures

The following procedures generally apply to all Safety Officers engaged in Road Patrol duties at Fiddler's Creek:

- For your safety, and that of those you have been asked to protect, all Safety Officers assigned to Road Patrol must be alert, watchful and ready to respond at all times.
- Safety vehicles are to remain on site always except as required within the normal course of assigned duties or as directed by management. Safety vehicles are to be refuelled when tank is at one-quarter (¼) full. Follow the refueling procedure as directed in the *Training Standards*.
- Since your function is to be on patrol, you will not congregate with others or remain at a gatehouse for more than fifteen (15) minutes at a time unless there is a specific need to do so (meal breaks, etc.). These stops will be logged in GuardTrax on the Shift Activity Report.
- Safety Officers on Road Patrol are to report the following kinds of irregularities on an incident report, using GuardTrax. The following are examples:
    - Civil complaints or assists
    - Alarms
    - Medical emergencies
    - Employee injuries
    - Noise complaints
    - Unsecured model homes
    - Broken irrigation
    - Signs defaced, broken or missing
    - Streetlight outage
    - Damage to common area landscaping or private lawns
    - Damage to fences and walls
    - Storm damage related to common areas
    - Power outages
    - Keys left in golf carts or heavy machinery
    - Open gates
    - Unsecured buildings
    - Traffic violations
    - Parking violations
    - Garage door violations
    - Suspicious activity
    - Trespassing, including fishing
    - Unwelcome wildlife or other animal complaints
    - Lost or found items
    - Construction checks. At 1900 Road Patrol Officer will checks all areas of construction to clear the area of workers.
        - At 1930 Road Patrol Officer will run the contractor exception report. If any contractors appear to be in Fiddler's Creek after hours, the Road Patrol Officer will contact the builder's representative (see separate list of current builder contacts) to notify them and to seek an explanation. The daily exception report will be reviewed each morning by Safety Department management.

- The Road Patrol Officer will check for open garage doors soon after dark. A courtesy call will be given by the Main Gate Safety Officer to the owner of the residence.
- All Road Patrol Officers will operate their vehicles in a responsive and courteous manner, ensuring compliance with traffic laws and safety rules both on and off-road. Lead by example.

Hurricane Procedures

Safety Officers will be expected to play a critical role in the safety of person(s) and property during actual hurricane conditions or anticipated hurricane threat.

If a Tropical Storm Watch, Tropical Storm Warning, Hurricane Watch, or Hurricane Warning is issued, and potentially threatens the Southwest Florida area, the *Hurricane Preparedness and Response Plan* will be implemented at Fiddler's Creek. Refer to this document for more information. The basic plan follows this outline:

Pre-Storm Preparedness

- Safety personnel will assist at all gates to secure them from damage (putting up shutters, removing computer equipment, etc.)
- Safety department vehicles will be stored in a safe location.
- All gate arms will be taken off the gate controllers and stored inside the gatehouses.

Post-Storm Recovery

- Road Patrol will be the primary activity if the gatehouses do not have power.
- If gates do not have power, Gate Officers will only rotate as a Road Patrol Officer, if qualified.
- Once power is restored, gate arms will be put back on and the computers re-installed.

BROKEN IRRIGATION RESPONSE LIST

VILLAGE / AREA	LANDSCAPING COMPANY	CONTACT PERSON	NUMBER	EXTRA INFO		
AVIAMAR						
CALLISTA	Top Cut USA	Steven Pope	239-649-0653	Victor	239-887-5342	
MARENGO	Dorias Landscaping	Mary Doria	239-455-1419 emergency only: 239-825-6578	mary@dorialandscaping.com		
MILLBROOK	Dorias Landscaping	Mary Doria	239-455-1419 emergency only: 239-825-6578	mary@dorialandscaping.com		
SONOMA	TruScapes	Israel Vega	239-994-3359	i.vega@truscapesindustries.com		
SERENA	Gulfscapes	Blake Grimes	239-913-7180	blake@gulfscapeslandscape.com		
CAMPANILE						
AMADOR	Dorias Landscaping	Mary Doria	239-455-1419 emergency only: 239-825-6578	mary@dorialandscaping.com		
CHIASSO COURT	Dorias Landscaping	Mary Doria	239-455-1419 emergency only: 239-825-6578	mary@dorialandscaping.com		
CHIASSO COVE	Dorias Landscaping	Mary Doria	239-455-1419 emergency only: 239-825-6578	mary@dorialandscaping.com		
LAGOMAR	Juniper Landscaping	Francisco Hernandez	239-228-7442/ 239-980-7865	francisco@juniperlandscaping.com		
MENAGGIO	Top Cut	Steven Pope	239-649-0653	Victor	239-887-5342	victortopcutusa@yahoo.com; TopCutUSA@yahoo.com
NICOLO	Top Cut	Steven Pope	239-649-0654	Victor	239-887-5343	victortopcutusa@yahoo.com;
VADALA	Top Cut	Steven Pope	239-649-0655	Victor	239-887-5344	victortopcutusa@yahoo.com;
VENETA FOUNTIAN	Gulfscapes	Blake Grimes	239-913-7180	blake@gulfscapeslandscape.com		
FIDDLERSCREEK PK						
BELLAGIO	Top Cut USA	Steven Pope	239-649-0653	Victor	239-887-5342	victortopcutusa@yahoo.com; TopCutUSA@yahoo.com
BENTCREEK	Big Cypres	Tom Simmons	239-649-4547	bigcypresslandmx@comcast.net		
CASCADA	Juniper Landscaping	Francisco Hernandez	239-228-7442/ 239-980-7865	francisco@juniperlandscaping.com		
CRANBERRY	Top Cut Usa	Steven Pope	239-649-0653	Victor	239-887-5342	victortopcutusa@yahoo.com; TopCutUSA@yahoo.com
ISLA DEL SOL	Top Cut USA	Steven Pope	239-649-0653	Victor	239-887-5342	victortopcutusa@yahoo.com; TopCutUSA@yahoo.com
MAHOGANY	Landcare	Kenny Flage	239-315-2547	kenny.flage@landcare.com		
MAJORCA	Top Cut	Steven Pope	239-649-0653	Victor	239-887-5342	victortopcutusa@yahoo.com; TopCutUSA@yahoo.com
MALLARDS	Rick's Maintenance	Rick Morales	239-280-9927	rick@ricksmaintenancepros.com		
MONTREUX	Big Cypres	Tom Simmons	239-649-4547	bigcypresslandmx@comcast.net		
MULBERRY	Landcare	Kenny Flage	239-315-2547	kenny.flage@landcare.com		
MUSSORIE	Juniper Landscaping	Francisco Hernandez	239-228-7442/ 239-980-7865	francisco@juniperlandscaping.com		
PEPPERTREE	Landcare	Kenny Flage	239-315-2547	kenny.flage@landcare.com		
RUNAWAY	Dorias Landscaping	Mary Doria	239-455-1419 emergency only: 239-825-6578	mary@dorialandscaping.com		
WHISPERTRACE	Juniper Landscaping	Francisco Hernandez	239-228-7442/ 239-980-7865	francisco@juniperlandscaping.com		
CLUB CENTER						
CLUB AND SPA	Brightview	Jonathan Solomon & William Velez	239-494-0538 / 239-246-8592	jonathan.solomon@brightview.com; william.velez@brightview.com		
CLUB CENTER	Landcare	Kenny Flage	239-315-2547	kenny.flage@landcare.com		
MARSH COVE	Brightview	Jonathan Solomon & William Velez	239-494-0538 / 239-246-8592	jonathan.solomon@brightview.com; william.velez@brightview.com		
SAUVIGNON	Top Cut USA	Steven Pope	239-649-0653	Victor	239-887-5342	victortopcutusa@yahoo.com; TopCutUSA@yahoo.com
CHAMPIONSHIP						
CARDINAL COVE	Top Cut	Steven Pope	239-649-0653	Victor	239-887-5342	victortopcutusa@yahoo.com; TopCutUSA@yahoo.com
CHERRY OAKS	Gulfscapes	Blake Grimes	239-913-7180	blake@gulfscapeslandscape.com		
COTTON GREEN	Expert Lawn Care	Tomas Flores	239-494-2630	tomas@expertlawncare.net		
DEERCROSSING	Juniper Landscaping	Francisco Hernandez	239-228-7442/ 239-980-7865	francisco@juniperlandscaping.com		
HAWKSNEST	Rick's Maintenance	Rick Morales	239-280-9927	rick@ricksmaintenancepros.com		
SANDPIPER 1						
SANDPIPER DRIVE (FC PARKWAY TO CHERRY OAKS DR)	Landcare	Kenny Flage	239-315-2547	kenny.flage@landcare.com		
SANDPIPER 2						
SANDPIPER DRIVE (CHERRY OAKS TO US 41)	Gulfscapes	Blake Grimes	239-913-7180	blake@gulfscapeslandscape.com		
OYSTER HARBOR	Brightview	Jonathan Solomon & William Velez	239-494-0538 / 239-246-8592	jonathan.solomon@brightview.com; william.velez@brightview.com		
MUSEO						
LAGUNA	A & D Landscaping	Al Torres	239-253-1744	aubier_torres@yahoo.com		
VARENNA	A & D Landscaping	Al Torres	239-253-1744	aubier_torres@yahoo.com		

Village	Property Management Company	Last Name	First Name	email	phone	phone 2
Amador	American Property Mgmt. (239) 774-0105	Mills	Michael	millspad@yahoo.ca	239-571-2493	
	Orlando Miserendino	Greenberg	Howard	greenberghoward2@gmail.com	267-254-8781	
	orlando@americanpms.net	Lathrop	Alfredo	Alathrop61@comcast.net	215-519-7887	
Bellagio	American Property Mgmt. (239) 774-0105	Sanneman	Bruce	bnsanneman@hotmail.com	513-604-6157	
	Orlando Miserendino	Kofman	Charlie	ckof40@gmail.com	239-774-1480	239-272-3377
	orlando@americanpms.net	Verinder	Fred	fhverinder@aol.com	239-970-0815	
		Kaiser	Norbert	norbkaiser@aol.com	847-514-4200	
Bent Creek	Cardinal Mgmt. (239) 774-0723	Slater	Robert	rslater40@aol.com	239-793-6158	603-759-3765
	Stewart Carter (239) 825-2851	Tibbs	Charlie	ctibbs@tibbsteamrealty.com	251-942-4778	
	cmt@cmgflorida.com	Bechtel	Myron	Myron.bechtel@gmail.com	618-316-3585	
		Tipul	Kathryn	Kate.tipul@gmail.com	239-213-0799	216-346-9525
4/14/2018		Rendine	Robert	Bore1940@aol.com	401-954-0070	
Callista	Cardinal Mgmt. (239) 774-0723	Alvarez	Richard	richard@alvarezassociate.com	239-529-3792	416-998-4343
	Stewart Carter (239) 825-2851	Hoekstra	Linda	l.hoekstra@yahoo.com	269-372-1738	269-217-9913
4/14/2018	cmt@cmgflorida.com	Brindisi	Tom	tbrindisi@aol.com	239-530-3337	443-904-2558
Cardinal Cove	Cardinal Mgmt. (239) 774-0723	Combes	(John) Jack	jackcombes@comcast.net	239-530-0859	
	Stewart Carter (239) 825-2851	Nueman	Elliott	terel@rogers.com	239-330-7924	
	cmt@cmgflorida.com	Stavenas	Harald	staveh943@gmail.com	239-331-3181	239-537-4892
Cascada	Sandcastle Comm. Mgmt. (239) 596-7200	Turner	Charles	Cat201@comcast.net	239-530-2630	717-579-9239
	Kristin Mello	Doyle	Jeff	jeffdoyl@yahoo.com	508-517-1207	
	KristinM@SandcastleCM.com	Lowry	Steve	Slowry658@aol.com	224-234-7382	847-362-6134
		Peterson	Richard	rop841@aol.com	239-417-5067	239-919-0069
		Pennacchio	Joe	Jpenna14@yahoo.com	631-831-8015	

Cherry Oaks	Cambridge Property Mgmt. (239) 249-7000	Morissette	Robert	topstrawman@gmail.com	239-259-8617	
		Nepereny	David	buzzjuicemanusa.com	484-554-1228	
	rachelS@cambridgeswfl.com,	Albertelli	Lisa	laalbert@optonline.net	203-856-0425	
		Craycraft	Roger	rccdcray09@aol.com	239-970-0528	859-948-7025
4/14/2018		Geasling	Jay	jwg1975@outlook.com	716-310-6903	
Chiasso	Cardinal Mgmt. (239) 774-0723	Nuzzo	John	Jpnuzzo47@gmail.com	609-571-6086	239-417-4959
	Stewart Carter (239) 825-2851	Rothe	Jeff	Rothe.jeff@gmail.com		847-858-9495
	cmt@cmgflorida.com	Mauriello	Alfred	almaur2@gmail.com	484-459-4267	
		Ganim	Barbara	bganim9287@gmail.com		716-930-9304
4/14/2018		Grimwood	Neil	nsgrimwood@verizon.net		908-230-3387
Cotton Green	American Property Mgmt. (239) 774-0105	Pappagallo	Nat	npappagallo@msn.com	239-732-1893	917-991-1016
	Orlando Miserendino	Giovinazzo	Marty	martmon44@gmail.com	239-970-2410	718-710-3810
	orlando@americanpms.net	Poponea	Mike	Lpoponea@gmail.com	239-682-1500	
Cranberry Crossing	Cardinal Mgmt. (239) 774-0723	Siler	Robert	Rjs0293@yahoo.com	239-227-7337	
	Stewart Carter (239) 825-2851	Broshear	Jerry	jerrybroshear@gmail.com	513-383-4586	
	cmt@cmgflorida.com	Roberts	Samuel	ro_pe@comcast.net	610-637-5535	
		Camberis	George	George.camberis@lpl.com	925-736-9069	925-819-1533
4/14/2018		Fitzgibbons	Geoff	gtfitz7878@gmail.com	215-534-6137	
Deer Crossing	Cardinal Mgmt. (239) 774-0723	Mills	Robert	rsmillsjr@aol.com	239-417-8560	860-488-8227
	Stewart Carter (239) 825-2851	Moynihan	Margaret	mmoynihan@deloitteretired.com	203-246-1509	
	cmt@cmgflorida.com	Dawson	William	Bill.dawson.23@rogers.com	239-234-5309	647-300-4891
		Mcluckie	Joseph	JPSM@rogers.com	416-505-6488	416-425-7186
4/14/2018		Barnard	Bob	bobbarnard18@gmail.com	410-350-5886	
Hawk's Nest	Cardinal Mgmt. (239) 774-0723	Salvaggione	Chuck	crsalvggione@gmail.com	239-877-7510	
	Stewart Carter (239) 825-2851	Smith	Tim	Tsmith40@comcast.net	203-499-8110	
	cmt@cmgflorida.com	Hartigan	Barbara	Barbara.hartigan@yahoo.com	203-219-0255	203-451-9209
		Keely	David	dkeely1110@gmail.com	630-201-6279	
4/14/2018		Adamo	Frank	adamof@optonline.net	631-821-9088	516-459-5734

Isla Del Sol	Cardinal Mgmt. (239) 774-0723	Marcos	Frank	fmarcos58@gmail.com	201-768-2429	201-509-0397
	Stewart Carter (239) 825-2851	Portnof	Jon	nojjp@aol.com	239-530-4111	
	cmt@cmgflorida.com	Brousell	Gary	gbrousell@me.com	732-539-5600	
Lagomar	Cardinal Mgmt. (239) 774-0723	Barnhart	Murray	murraybarnhart@yahoo.com	239-775-6431	
	Stewart Carter (239) 825-2851	Owen	Richard	Richowen3@gmail.com	631-903-4311	
4/14/2018	cmt@cmgflorida.com	Conforti	Nicholas	Nrc1139931@aol.com	630-542-2278	
Laguna	Cardinal Mgmt. (239) 774-0723	Campbell	John	jfc1219@gmail.com	847-998-0986	847-254-7488
	Stewart Carter (239) 825-2851	Rose	Bob	Bobrosemn@gmail.com	612-940-4464	
	cmt@cmgflorida.com	Hardy	Jeff	johardy@bright.net	419-204-3550	
		Sacunas	Nancy	nancysacunas@comcast.net	717-215-8599	
4/19/2018		Welter	Bill	wjwelter1@gmail.com	630-386-3889	
Mahogany Bend	Cardinal Mgmt. (239) 774-0723	Weinberg	Frank	fweinberg@comcast.net	293-732-8478	309-258-7409
	Stewart Carter (239) 825-2851	Kassman	Allen	akassman@embarqmail.com	941-223-4793	239-739-3640
4/19/2018	cmt@cmgflorida.com					
Majorca	Cardinal Mgmt. (239) 774-0723	Reustle	Dennis	dennisreustle@aol.com	610-400-5925	610-400-5925
	Stewart Carter (239) 825-2851	Scoular	Robert	bscoular@gmail.com	440-241-2769	
4/19/2018	cmt@cmgflorida.com	Nadler	Richard	rmndmd@aol.com	609-468-6764	
Mallard's Landing	Sandcastle Comm. Mgmt. (239) 596-7200	Serbe	George	gserbe@gmail.com	732-614-1341	732-567-5538
	Kristin Mello	Johnston	Dick	rkjohns40@gmail.com	239-234-4251	414-750-1125
	KristinM@SandcastleCM.com	Merling	Myles	Tvlmyles@aol.com	732-861-8359	
		Macneill	Barbara	barbaramacneill@me.com	317-340-4610	317-289-8114
		Carswell	Peggy	pegret45@comcast.net	239-970-2075	617-512-4912
Marengo	Cardinal Mgmt. (239) 774-0723	Piacentini	Eugene	epiacentini13@aol.com	617-710-5455	
	Stewart Carter (239) 825-2851	Hill	Brian	Brianhill02928@gmail.com	248-921-5787	
	cmt@cmgflorida.com	Beigel	John	jbeigell@comcast.net	508-685-0405	

Marsh Cove	Melrose Management Partnership					
	Christine Eggleston (239) 425-2041					
4/14/2018	ceggleston@melrose.management					
Menaggio	Cardinal Mgmt. (239) 774-0723	Spinelli	Tony	tonyspinelli@comcast.net	972-672-1562	972-740-3103
	Stewart Carter (239) 825-2851	Gondek	Gary	Pandgnaples@aol.com	239-774-5436	239-537-9515
	cmt@cmgflorida.com	Fried	Robert	robertafried@aol.com	973-632-6222	
		Mayer	James	Mayersr5@aol.com	631-383-4042	
4/14/2018		Johnson	Peter	johnsonnana@aol.com	908-725-0135	
Millbrook	Cardinal Mgmt. (239) 774-0723	Snyder	Sara	Sally.e.snyder@gmail.com	239-280-0058	
	Stewart Carter (239) 825-2851	Dubov	Spencer	sfdubov@aol.com	239-692-9560	
	cmt@cmgflorida.com	Smith	Mark	Mark.smith725@gmail.com	218-348-4253	
		Messina	Donna	donna3118@comcast.net	978-580-1603	
4/19/2018		Kirks	(Robert)Steve	skmba@aol.com	217-341-6282	
Montreux	Cardinal Mgmt. (239) 774-0723	Varianides	George	info@pbeinc.com	845-800-1601	845-800-1602
	Stewart Carter (239) 825-2851	Noto	Al	Noto.usr@gmail.com	551-206-1649	
	cmt@cmgflorida.com	Lundquist	James	jtlundquist@verizon.net	973-458-0906	239-919-8985
		Michaels	Nancy	nancy@gclearning.com	239-643-2979	239-595-7872
4/19/2018		Fritz	Jesse	jessemfritz@comcast.net	239-417-2889	239-293-0101
Mulberry Row	Cardinal Mgmt. (239) 774-0723	Robertson	Eileen	Robertson.els@comcast.net	239-775-6254	
	Stewart Carter (239) 825-2851	Yates	Dave	dyates3@comcast.net	239-775-8163	239-293-1775
	cmt@cmgflorida.com	Henry	Jan	jan_henry@me.com	239-775-8029	
		Burns	Kay	kburns25sp@aol.com	239-877-2852	917-697-2664
		Cornell	JP	cdcornell@icloud.com	239-775-4968	609-494-6460
Mussorie	Cardinal Mgmt. (239) 774-0723	Burdett	Anthony	Tburdett@tayolormorrison.com		
	Stewart Carter (239) 825-2851	Longenecker	Cammie	n/a		
	cmt@cmgflorida.com	Long	Chris	n/a		
4/14/2018		Miller	Andrew	n/a		

Oyster Harbor	Cardinal Mgmt. (239) 774-0723	Parisi	Joe	parisij@fiddlerscreek.com	239-732-9400	
	Stewart Carter (239) 825-2851	Miller	Drew	amiller@taylormorrison.com		
	cmt@cmgflorida.com	Lord	Valerie	lordv@fiddlerscreek.com	239-732-9400	
Pepper Tree	Cardinal Mgmt. (239) 774-0723	Brougham	Phill	phillip.brougham@gmail.com	239-793-5347	239-793-5671
	Stewart Carter (239) 825-2851	Marc	Yale	yalemarc@gmail.com		781-249-3087
4/14/2018	cmt@cmgflorida.com	Gustawson	Judy	judygustawson@att.net	239-793-3141	
Runaway Bay	Cardinal Mgmt. (239) 774-0723	Marek	Anton	tonymar423@yahoo.com	908-930-5969	908-847-5906
	Stewart Carter (239) 825-2851	Dilorenzo	James	Djames664@gmail.com	603-490-1120	617-834-1165
4/14/2018	cmt@cmgflorida.com	Moorehead	Bruce	bwaylen@gmail.com	404-625-9659	239-259-8835
Sauvignon	Cardinal Mgmt. (239) 774-0723	Fortener	Randy	rfortener9@gmail.com	614-905-6720	614-889-2501
	Stewart Carter (239) 825-2851	Mayer	John	JohnFMayer1@gmail.com	330-701-5094	
5/1/2018	cmt@cmgflorida.com	Wenzke	Gerard	gwenzke@distinctstrategies.com	239-877-0168	
Serena	Cardinal Mgmt. (239) 774-0723	Koppele	Gary	gkoppele@icarisk.com	848-303-8158	201-788-3594
	Stewart Carter (239) 825-2851	Baker	Dale	Dale.baker@charter.net	804-339-7599	
	cmt@cmgflorida.com	Grogan	Stephen	Stg33@aol.com	516-987-0106	954-646-7516
		Kopito	Michael	michael.kopito@comcast.net	239-775-9445	954-646-7516
4/19/2018		Barnard	Tony	tonybarnard6@gmail.com	239-774-7991	303-521-4780
Sonoma	Tropical Isles Mgmt. (239) 939-2999	Seidman	Bernard	bernseid@comcast.net	239-248-5566	
	Don Roedding Cell 239-872-1264	Smith	Jim	eboogirl@aol.com	631-473-2685	631-219-1715
	droedding@tropicalisles.net	Ritchie	Brette	bretteritchie@gmail.com	416-723-8247	
Varenna	Cardinal Mgmt. (239) 774-0723	Rosaschi	Charles	Chazro123@aol.com	239-304-9978	516-581-1454
	Stewart Carter (239) 825-2851	O'Connor	Charles	coconnor@capriskpartners.com	978-790-2093	
	cmt@cmgflorida.com	Bray	Terry	Tbray46@gmail.com	215-208-6724	
		Bagyura	Stefan	Stefan.bagyura@gmail.com	239-331-6230	
6/23/2018		O'Rorke	Richard	Rororke60@comcast.net	201-981-8193	

Whisper Trace	American Property Mgmt. (239) 774-0105	Campbell	David	charlevixattorney@gmail.com	239-590-3758	239-300-4570
	Dianna Musse	Kuhnly	Mark	Mkuhnly27@msn.com	763-354-9343	
	support2@apms.com	Bilardo	Frank	frankbilardo@bilardocpallc.com	484-529-2622	
		Miller	Gordon	nlmsub@tds.net	608-535-7701	
		Nash	Patrick	Pnash1941@yahoo.com	816-916-5111	
		Mientus	Shari	Smpower911@gmail.com	773-750-9304	
5/23/2018		Tetta	Alfonso	ajtetta@hotmail.com	239-732-7340	516-446-3294

CDD 1		**Last Name**	**First Name**	**email**	**phone**	**phone 2**
	(239) 498-9020	Brougham	Phillip	Phillip.Brougham@fiddlerscreekcdd1.net	239-793-5671	239-269-5870
	www.fiddlerscreekcdd1.net	Bergmoser	Gerald	Gerald.Bergmoser@fiddlerscreekcdd1.net	239-405-3088	239-404-5579
	CDD Bonds & Tax Info call Alice Carlson	Turner	Charles	Charles.Turner@fiddlerscreekcdd1.net	717-579-9239	239-530-2630
	(239) 435-3988	Schmitt	Joseph	Joseph.Schmitt@fiddlerscreekcdd1.net	239-417-9147	
		Slater	Robert	Robert.Slater@fiddlerscreekcdd1.net	239-793-6158	603-759-3765
CDD 2		**Last Name**	**First Name**	**email**	**phone**	**phone 2**
	(239) 498-9020	Miller	Elliot	Elliot.Miller@fiddlerscreekcdd2.net	239-793-6854	203-685-9032
	www.fiddlerscreekcdd2.net	DiNardo	Victoria	Victoria.DiNardo@fiddlerscreekcdd2.net	239-793-6802	
	CDD Bonds & Tax Info call Alice Carlson	Klug	Bill	Bill.Klug@fiddlerscreekcdd2.net	239-774-1841	239-776-0149
	(239) 435-3988	Mayer	Joseph	Joseph.Mayer@fiddlerscreekcdd2.net	239-775-6178	239-227-8394
		Viegas	Linda	Linda.Viegas@fiddlerscreekcdd2.net	617-347-4196	
rev. 6/27/2018						

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1

9

Debbie Tudor

From: Marie Puckett [PuckettM@fiddlerscreek.com]
Sent: Tuesday, August 14, 2018 2:36 PM
To: Chuck Adams
Cc: Cleo Adams; Ron Albeit
Subject: Gate Software Update
Attachments: FC CDD-1 5 Year Service Agreement 6-15-18.pdf

Hello Chuck!

As you know we are converting the software from TEM Gatehouse to ISN Gatekeeper. This conversion will be next week (8/20/18). The relevant new controller hardware will be covered under warranty by ISN for the first year. The older usable hardware (gate arms) will need to have a PCA. I have included the quote from AV-Tech. I have one from New IQ also, but they don't cover much of anything. It is really more of a discount on labor.

You will be saving approximately $6000 per year with AV-Tech over TEM.

A letter needs to come from the CDD to TEM to notify them you are canceling the contract. Can you please send that out ASAP? Also to cover the older existing hardware you will need to accept the contract from AV-Tech.

After one year, ISN will still need to be used to repair their proprietary equipment. Perhaps we can talk to them about a PCA at that time.

Thank you.

Marie Puckett
Director of Safety, Health & Environment
The Club & Spa at Fiddler's Creek
8152 Fiddler's Creek Parkway
Naples, Florida 34114
Tel. 239-732-9300| *Direct* 239-530-2804 | *Fax.* 239-732-9311
Cell: 239-315-9143
puckettm@fiddlerscreek.com
www.fiddlerscreek.com

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Customer Service Agreement– 5 Year

Effective Date: No. of Inspections: **4** Month of Inspections: January/April/July/October

Between: **Fiddlers Creek CDD ("Customer")**

And

MYAV-Tech, LLC ("AV-Tech"), Corporate Office, 821 5th Ave. S., Suite 105, Naples, Fl. 34102
Ph: 844-692-8832, Florida Electrical License #13007682

In consideration of the Customer's payment of the annual fee provided herein, AV-Tech agrees to provide the service listed below during an initial term of five (5) years, with for the equipment listed below. The annual fee for years 1 thru 5 will be $13,912.00 per year (billed annually, in advance) plus tax.

1. SERVICE. Customer will receive priority service. * This includes preventative maintenance inspections as specified above. Our service response goal, as a local provider, is within 4 to 6 business hours. AV-Tech will provide parts AND labor per this Agreement.

**See attached Equipment List for equipment that is covered.*

Preventative maintenance inspections will be completed by the month scheduled or at the time of an emergency service call. Preventative maintenance reports will be provided to Customer upon inspection/service. When, in AV-Tech's opinion, equipment replacement is necessary because normal repair and parts replacement cannot keep the equipment in satisfactory operating condition or equipment is unrepairable, AV-Tech will submit a cost estimate for reconditioning and/or replacement. Such work, if authorized by the customer, will be in addition to the above-mentioned annual fee. If repair authorization is not granted, AV-Tech,LLC may refuse renewal of the Service Agreement on the unit-requiring repair. NO EXPRESSED OR IMPLIED WARRANTIES.

THE SOLE OBLIGATION OF AV-TECH UNDER THIS AGREEMENT IS TO INSPECT AND MAKE NECESSARY REPAIR OF THE COVERED EQUIPMENT, AND CUSTOMER HEREBY AGREES THAT THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, WHICH WOULD IMPOSE UPON AV-TECH ANY OTHER OBLIGATION OR LIABILITY. AV-TECH SHALL NOT BE RESPONSIBLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. (Acts of god)

THE TERMS AND CONDITIONS BELOW ARE PART OF THIS AGREEMENT.

2. CANCELLATION. This Agreement can be **cancelled after Year 3 with a 90-day prior written notice** to the other party.

3. RENEWAL. This Agreement will not automatically renew. AV Tech will submit a new service agreement proposal prior to the expiration of the Term of this Agreement for consideration.

4. DEFAULT. AV-Tech may refuse to continue the services provided for herein if Customer does not pay the fees or charges due according to the terms of this Agreement.

5. EMERGENCY FIELD SERVICE DOES NOT INCLUDE:

a. Travel, or parts and labor charges, required as a result of accident, fire, storm, water, negligence, misuse, vandalism, power failure, current fluctuations, lighting surges, failure due to non-AV-Tech installation, parts, service attachments, or devices, or any cause external to the equipment not caused by AV-Tech.
b. Specification changes, program changes, resets, Daylight Savings Time Changes, power failures.
c. Service on weekends, holidays or times other than AV-Tech's normal business hours of 7:00 a.m. to 5:00 p.m. (unless otherwise agreed to in writing in this document).
d. Coverage of loss of revenue or any financial claims due to equipment malfunction or down time.
e. Non-equipment items such as doorstrikes, door closures, concrete, electrical wiring, etc.

6. GENERAL. AV-Tech shall not be responsible for failure to render service due to strikes, fire, flood, and other causes beyond its control. This Agreement constitutes the entire contract between AV-Tech and Customer with respect to service of the equipment and no representation of statements not expressed herein shall be binding on AV-Tech.

Equipment Covered under the Customer Service Agreement is attached. Coverage includes loops, detectors, switches and/or accessories associated with the operation of the listed equipment only.

***RFID pricing will be provided.**

Agreed to and Accepted by:	Agreed to and Accepted By:
Customer (Print Name): _____	MY AV-TECH, LLC
Title: _____	By: Casie Williams, Owner/President
Signature: _____	Signature: _____

EQUIPMENT LIST

MODEL	DESCRIPTION	SERIAL #	LOCATION
MEGA ARM	Barrier Gate (MADCBB)	4995	Main Gate – Resident Entrance
MEGA ARM	Barrier Gate (MADCBB)	4999	Main Gate – Visitor Entrance
MEGA ARM	Barrier Gate (MADCBB)	4996	Main Gate – Visitor East Exit
MEGA ARM	Barrier Gate (MADCBB)	4997	Main Gate – Resident East Exit
MEGA ARM	Barrier Gate (MADCBB)	5002	Main Gate – Resident East 2nd Exit
MEGA ARM	Barrier Gate (MADCBB)	5001	Main Gate – Visitor East 2nd Exit
MEGA ARM	Barrier Gate (MADCBB)	7850	Main Gate – Resident Entrance (Primary)
MEGA ARM	Barrier Gate (MADCBB)	7851	Main Gate – Resident Entrance (Secondary)
MEGA ARM	Barrier Gate (MADCBB)	7852	Main Gate – Resident Exit (Primary)
MEGA ARM	Barrier Gate (MADCBB)	7853	Main Gate – Resident Exit (Secondary)
TMG010	Barrier Gate Tower	3216	Sandpiper – Visitor Exit
MEGA ARM	Barrier Gate (MADCBB	4187	Sandpiper – Visitor Entrance
MEGA ARM	Barrier Gate (MADCBB	5000	Championship – 1st Exit
MEGA ARM	Barrier Gate (MADCBB	4998	Championship – Entrance
MEGA ARM	Barrier Gate (MADCBB	5003	Championship – 2nd Exit
1819-080	Information Phone System	100181	Sandpiper – Visitor East Exit
1819-080	Information Phone System	100184	Sandpiper – Visitor Entrance
1819-080	Information Phone System	100021	Championship – Entrance
1819-080	Information Phone System	100023	Championship – Exit
FIXPASS	Fixed Pass Scanner (FS302-14)	013CZGP01526	Sandpiper – Entrance
FIXPASS	Fixed Pass Scanner (G13167571)	G15H39439	Sandpiper – East Guest Exit
FIXPASS	Fixed Pass Scanner (FS302-14)	3673400024	Main Gate – Visitor East 2nd Exit Lane
FIXPASS	Fixed Pass Scanner (FS302-14)	2673400023	Championship – Entrance
FIXPASS	Fixed Pass Scanner (FS302-14)	013B400722	Championship - Exit
Vista20P	Security System		Avimar Clubhouse
Vista20P	Security System		Creative Lane Pump House
Vista20P	Security System		Mulberry East
Vista20P	Security System		Mulberry West

Vista20P	Security System		Fiddler's Creek Pkwy Termination Point

*Includes loops, detectors, switches and/or accessories associated with the operation of the above listed equipment only.

*Repairs Prior to Customer Service Agreement being accepted:

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1

10

FOR DISCUSSION PURPOSES ONLY

TERM SHEET

BY AND BETWEEN

IBERIABANK
AND
Fiddler s Creek Community Development District 1

September 7, 2018

Borrower:	Fiddler's Creek Community Development District 1
Loan Amount:	$500,000.00
Interest Rate:	WSJ Prime +.50, floating
Loan Fee:	1,250.00 (1/4 pt. of amount financed)
Facility Type:	Revolving Line of Credit
Term:	364 days
Purpose:	To serve as an immediate source of capital upon the occurrence of an unexpected emergency, as determined in the discretion of the Borrower by the adoption of a resolution of the Board of Supervisors of the Borrower.
Repayment Terms:	Monthly interest only payments. Principal and any unpaid interest due at maturity
Prepayment Penalty:	None
Collateral:	Pledge of maintenance assessments i.e. assessments imposed, levied and collected by Borrower for operations and maintenance (O&M) activities, including any special assessments imposed, levied and collected by the Borrower related to O&M activities
Guarantor(s):	None required
Financial Reporting:	1. Annual audited Financial Statement 2. Annual budget
Other Terms & Conditions:	1. Borrower shall maintain a general fund deposit relationship with IBERIABANK with a minimum balance of at least $300,000. 2. The note and other documentation evidencing the facility will establish such conditions as are required by IBERIABANK to enter into the facility, as well as conditions to be met by the District for drawing on the facility including,

but limited to, (a) a representation by the District that it will include in the O&M budget for the next ensuing fiscal year of the District an amount sufficient to repay the amount of the drawing (including interest) in the next ensuing fiscal year of the District, and (b) the provision of evidence that the District holds sufficient funds to pay the interest on the amount drawn until it begins collecting the O&M assessments identified in clause (b) above.

3. Draw down to occur upon delivery of Resolution determining an emergency accompanied by the signature (s) of either the Chair/Vice-Chair/Treasurer of Borrower and the District Manager.
4. No mandatory drawdown.

Costs: Borrower will be responsible for all costs associated with this transaction, consisting of the renewal loan fee.

This Term Sheet is for your information exclusively.

This Term Sheet is for discussion purposes only. This is not intended to be a loan commitment. If the foregoing terms and conditions are acceptable to you, we will process your loan application, and if applicable, prepare a formal commitment letter for your signature.

Thank you for this financing opportunity. We look forward to working with you and continuing our mutually beneficial relationship.

Best Regards,

Karen Shawdee
VP-Commercial Relationship Manager
IBERIABANK
2150 Goodlette Rd N
Naples Fl 34102

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1

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RESOLUTION 2018-11

A RESOLUTION OF THE FIDDLER'S CREEK COMMUNITY DEVELOPMENT DISTRICT #1 RESCINDING RESOLUTION 2018-05 WHICH RESOLUTION ADOPTED THE ANNUAL MEETING SCHEDULE FOR FISCAL YEAR 2018/2019

WHEREAS**,** the Fiddler's Creek Community Development District #1 ("District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Collier County, Florida; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time and location of the District's meetings; and

WHEREAS, on July 25, 2018, the Board of Supervisors of the Fiddler's Creek Community Development District #1 (the "District") adopted Resolution 2018-05, which Resolution was entitled as follows:

A RESOLUTION OF THE FIDDLER'S CREEK COMMUNITY DEVELOPMENT DISTRICT #1 ADOPTING THE ANNUAL MEETING SCHEDULE FOR FISCAL YEAR 2018/2019

WHEREAS, the Board of Supervisors of the District wishes to rescind said resolution in order to allow the District to amend the Annual Meeting Schedule of the District, changing the date of the December meeting from December 5, 2018 to December 12, 2018, as attached in **Exhibit A**;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FIDDLER'S CREEK COMMUNITY DEVELOPMENT DISTRICT #1

1. The Fiscal Year 2018/2019 annual public meeting schedule attached hereto and incorporated by reference herein as **Exhibit "A"** is hereby approved and will be published and filed in accordance with the requirements of Florida law.

2. The District Manager is hereby directed to submit a copy of the Fiscal Year 2018/2019 annual public meeting schedule to Collier County and the Department of Economic Opportunity.

3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this ____ day of _____, 2018.

ATTEST:

FIDDLER'S CREEK COMMUNITY DEVELOPMENT DISTRICT #1

_____
Secretary/Assistant Secretary

_____
Chair/Vice Chair, Board of Supervisors

Exhibit "A"

FISCAL YEAR 2018/2019 MEETING SCHEDULE			
	DATE	**TIME**	**POTENTIAL DISCUSSION FOCUS**
1	Wednesday, October 24, 2018	8:00 AM	Regular Meeting
2	Wednesday, November 14, 2018	8:00 AM	Regular Meeting
3	Wednesday, December 12, 2018	8:00 AM	Regular Meeting
4	Wednesday, January 23, 2019	8:00 AM	Regular Meeting
5	Wednesday, February 27, 2019	8:00 AM	Regular Meeting
6	Wednesday, March 27, 2019	8:00 AM	Regular Meeting
7	Wednesday, April 24, 2019	8:00 AM	**Accept Fiscal Year 2018 Audited Financial Report**
8	Wednesday, May 22, 2019	8:00 AM	**Approve Fiscal Year 2019/2020 Proposed Budget**
9	Wednesday, June 26, 2019	8:00 AM	Regular Meeting
10	Wednesday, July 24, 2019	8:00 AM	Regular Meeting
11	Wednesday, August 28, 2018	8:00 AM	**Adopt Fiscal Year 2019/2020 Final Budget**
12	Wednesday, September 25, 2019	8:00 AM	Regular Meeting

Meeting Location: **Fiddler's Creek Club and Spa, 3470 Club Center Boulevard, Naples, Florida 34114**

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1

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FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
FINANCIAL STATEMENTS
UNAUDITED
AUGUST 31, 2018

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
BALANCE SHEET
GOVERNMENTAL FUNDS
AUGUST 31, 2018

	General 001	Debt Service Series 2013 Refunded 1999	Debt Service Series 2013 Refunded 2006	Debt Service Series 2014-1 Refunded 2002B	Series 2014-2A Refunded 2002A	Series 2014-2B Refunded 2002A	Debt Service Series 2014-3 Refunded 2005	Debt Service Series 2014-4 Refunded 2005	Capital Projects Series 2005	Total Governmental Funds
ASSETS										
Operating accounts										
SunTrust	$ 588,542	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 588,542
Assessment account-Iberia	300,369	-	-	-	-	-	-	-	-	300,369
Centennial Bank - MMA	76,840	-	-	-	-	-	-	-	-	76,840
Finemark - MMA	19,138	-	-	-	-	-	-	-	-	19,138
Investments										
Revenue	-	248,202	60,896	248,420	306	294,838	446	472	-	853,580
Reserve - series A	-	438,820	27	-	-	101,129	-	-	-	539,976
Prepayment	-	29,764	4	-	58	1,038,777	-	-	-	1,068,603
Prepayment - 2002B exchange	-	-		4,039	-	-	-	-	-	4,039
Due from other funds										
Debt service 2013 refund 2006	32,760	-	-	-	-	-	-	-	-	32,760
Capital project 2005	132,078	-	-	-	-	-	-	-	-	132,078
Due from Fiddler's Creek CDD #2	26,796	-	-	-	-	-	-	-	-	26,796
Deposits	5,125	-	-	-	-	-	-	-	-	5,125
Total Assets	$ 1,181,648	$ 716,786	$ 60,927	$ 252,459	$ 364	$ 1,434,744	$ 446	$ 472	$ -	$ 3,647,846
LIABILITIES & FUND BALANCES										
Liabilities:										
Due to other funds										
General fund 001	-	-	32,760	-	-	-	-	-	132,078	164,838
C&C tree svc retainage	4,942	-	-	-	-	-	-	-	-	4,942
Landshore Enterprises retainage	16,463	-	-	-	-	-	-	-	-	16,463
Total liabilities	21,405	-	32,760	-	-	-	-	-	132,078	186,243
Fund balances:										
Restricted for										
Debt service	-	716,786	28,167	252,459	364	1,434,744	446	472	-	2,433,438
Capital projects	-	-	-	-	-	-	-	-	(132,078)	(132,078)
Unassigned	1,160,243	-	-	-	-	-	-	-	-	1,160,243
Total fund balances	1,160,243	716,786	28,167	252,459	364	1,434,744	446	472	(132,078)	3,461,603
Total liabilities and fund balance	$ 1,181,648	$ 716,786	$ 60,927	$ 252,459	$ 364	$ 1,434,744	$ 446	$ 472	$ -	$ 3,647,846

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED AUGUST 31, 2018

	Current Month	Year To Date	Budget	% of Budget
REVENUES				
Assessment levy	$ -	$ 2,958,371	$ 2,925,071	101%
Assessment levy: off-roll	75,010	412,555	450,059	92%
Interest	73	916	2,200	42%
Miscellaneous	-	10,301	15,000	69%
Settlements	-	13,182	-	N/A
Total revenues	75,083	3,395,325	3,392,330	100%
EXPENDITURES				
Administrative				
Supervisors	861	12,487	12,918	97%
Management	5,044	55,482	60,525	92%
Assessment roll preparation	-	25,490	25,490	100%
Accounting services	1,647	18,117	19,764	92%
Audit	-	7,450	15,400	48%
Legal	2,700	29,295	25,000	117%
Legal - litigation	8,606	74,582	35,000	213%
Engineering	2,651	36,277	30,000	121%
Telephone	58	647	706	92%
Postage	137	1,824	2,300	79%
Insurance	-	15,644	17,177	91%
Printing and binding	55	604	659	92%
Legal advertising	-	1,249	2,000	62%
Office supplies	78	713	750	95%
Annual district filing fee	-	175	175	100%
Trustee	-	7,000	15,500	45%
Arbitrage rebate calculation	500	500	4,000	13%
Contingencies	93	2,200	20,000	11%
ADA website complicance	199	199	-	N/A
Dissemination agent	985	10,842	11,828	92%
Total administrative	23,614	300,777	299,192	101%
Field management				
Field management services	2,187	24,050	26,237	92%
Total field management	2,187	24,050	26,237	92%
Water management maintenance				
Other contractual	16,797	258,794	377,810	68%
Fountains	5,460	56,277	60,000	94%
Total water management maintenance	22,257	315,071	437,810	72%
Street lighting				
Contractual services	-	40,797	15,000	272%
Electricity	2,919	33,171	38,000	87%
Holiday lighting program	-	14,900	15,000	99%
Miscellaneous	-	-	1,500	0%
Total street lighting	2,919	88,868	69,500	128%

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED AUGUST 31, 2018

	Current Month	Year To Date	Budget	% of Budget
Landscaping				
Other contractual - landscape maintenance	63,767	712,409	1,060,000	67%
Other contractual - flowers	-	11,380	42,000	27%
Improvements and renovations	2,105	92,849	145,000	64%
Contingencies	-	98	25,000	0%
Hurricane clean-up	5,182	490,394	-	N/A
Total landscaping	71,054	1,307,130	1,272,000	103%
Access control				
Contractual services	52,270	261,244	377,332	69%
Rentals and leases	-	12,392	33,789	37%
Fuel	795	7,436	7,231	103%
Repairs and maintenance - parts	-	-	4,172	0%
Repairs and maintenance - gatehouse	802	15,516	13,905	112%
Insurance	-	4,935	5,006	99%
Operating supplies	1,662	28,855	25,029	115%
Capital outlay-truck	-	16,270	-	N/A
Capital outlay	-	31,280	11,124	281%
Total access control	55,529	377,928	477,588	79%
Roadway				
Contractual services	-	3,916	5,000	78%
Roadway maintenance	5,986	53,223	110,000	48%
Capital outlay	-	-	462,910	0%
Total roadway	5,986	57,139	577,910	10%
Irrigation supply				
Electricity	29	298	750	40%
Repairs and maintenance	122	7,957	1,500	530%
Supply system	7,697	135,572	123,200	110%
Total irrigation supply	7,848	143,827	125,450	115%
Other fees & charges				
Property appraiser	-	41,569	45,704	91%
Tax collector	-	59,161	60,939	97%
Total other fees & charges	-	100,730	106,643	94%
Total expenditures	191,394	2,715,520	3,392,330	80%
Excess/(deficiency) of revenues over/(under) expenditures	(116,311)	679,805	-	
Fund balances - beginning	1,276,554	480,438	748,929	
Fund balances - ending	$ 1,160,243	$ 1,160,243	$ 748,929	

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2013 (REFUNDED SERIES 1999)
FOR THE PERIOD ENDED AUGUST 31, 2018

	Current Month	Year To Date	Budget	% of Budget
REVENUES				
Assessment levy: on-roll net	$ -	$ 894,876	$ 886,729	101%
Assessment prepayments	-	40,644	-	N/A
Interest	915	8,195	-	N/A
Total revenues	915	943,715	886,729	106%
EXPENDITURES				
Debt service				
Principal	-	725,000	730,000	99%
Principal prepayment	-	40,000	-	N/A
Interest	-	123,900	124,400	100%
Total debt service	-	888,900	854,400	104%
Other fees & charges				
Property appraiser	-	12,601	13,855	91%
Tax collector	-	17,874	18,474	97%
Total other fees & charges	-	30,475	32,329	94%
Total expenditures	-	919,375	886,729	104%
Excess/(deficiency) of revenues over/(under) expenditures	915	24,340	-	
Fund balances - beginning	715,871	692,446	654,174	
Fund balances - ending	$ 716,786	$ 716,786	$ 654,174	

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2013 (REFUNDED SERIES 2006)
FOR THE PERIOD ENDED AUGUST 31, 2018

	Current Month	Year To Date	Budget	% of Budget
REVENUES				
Assessment levy: on-roll - net	$ -	$ 441,236	$ 436,273	101%
Interest	70	1,897	-	N/A
Total revenues	70	443,133	436,273	102%
EXPENDITURES				
Debt service				
Principal	-	510,000	507,061	101%
Interest	-	18,488	18,488	100%
Total debt service	-	528,488	525,549	101%
Other fees & charges				
Property appraiser	-	6,200	6,817	91%
Tax collector	-	8,822	9,089	97%
Total other fees & charges	-	15,022	15,906	94%
Total expenditures	-	543,510	541,455	100%
Excess/(deficiency) of revenues over/(under) expenditures	70	(100,377)	(105,182)	
Fund balances - beginning	28,097	128,544	118,631	
Fund balances - ending	$ 28,167	$ 28,167	$ 13,449	

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2014-1 (REFUNDED SERIES 2002B)
FOR THE PERIOD ENDED AUGUST 31, 2018

	Current Month	Year To Date	Budget	% of Budget
REVENUES				
Assessment levy: on-roll - net	$ -	$ 554,594	$ 548,352	101%
Assessment Prepayment	-	88,393	-	N/A
Interest	324	2,974	-	N/A
Total revenues	324	645,961	548,352	118%
EXPENDITURES				
Debt service				
Principal	-	190,000	190,000	100%
Principal prepayment	-	85,000	-	N/A
Interest	-	340,525	340,525	100%
Total debt service	-	615,525	530,525	116%
Other fees & charges				
Property appraiser	-	7,793	8,568	91%
Tax collector	-	11,090	11,424	97%
Total other fees & charges	-	18,883	19,992	94%
Total expenditures	-	634,408	550,517	115%
Excess/(deficiency) of revenues over/(under) expenditures	324	11,553	(2,165)	
Fund balances - beginning	252,135	240,906	229,034	
Fund balances - ending	$ 252,459	$ 252,459	$ 226,869	

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2014-2A (REFUNDED SERIES 2002A)
FOR THE PERIOD ENDED AUGUST 31, 2018

	Current Month	Year To Date	Budget	% of Budget
REVENUES				
Assessment levy: off-roll	$ -	$ 363,844	$ 363,906	100%
Interest	-	361	-	N/A
Total revenues	-	364,205	363,906	100%
EXPENDITURES				
Debt service				
Principal	-	125,000	125,000	100%
Interest	-	238,906	238,906	100%
Total debt service	-	363,906	363,906	100%
Excess/(deficiency) of revenues over/(under) expenditures	-	299	-	
Fund balances - beginning	364	65	-	
Fund balances - ending	$ 364	$ 364	$ -	

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2014-2B (REFUNDED SERIES 2002A)
FOR THE PERIOD ENDED AUGUST 31, 2018

	Current Month	Year To Date	Budget	% of Budget
REVENUES				
Assessment levy: on-roll	$ -	$ 675,282	$ 688,508	98%
Assessment levy: off-roll	-	-	79,450	0%
Assessment prepayments	91,515	1,080,979	-	N/A
Interest	1,044	5,943	-	N/A
Total revenues	92,559	1,762,204	767,958	229%
EXPENDITURES				
Debt service				
Principal	-	220,000	220,000	100%
Principal prepayment	-	540,000	-	N/A
Interest	-	442,234	459,250	96%
Total debt service	-	1,202,234	679,250	177%
Other fees & charges				
Property appraiser	-	9,785	10,758	91%
Tax collector	-	13,504	14,344	94%
Total other fees & charges	-	23,289	25,102	93%
Total expenditures	-	1,225,523	704,352	174%
Excess/(deficiency) of revenues over/(under) expenditures	92,559	536,681	63,606	
Net change in fund balances	92,559	536,681	63,606	
Fund balances - beginning	1,342,185	898,063	320,063	
Fund balances - ending	$ 1,434,744	$ 1,434,744	$ 383,669	

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2014-3 (REFUNDED SERIES 2005)
FOR THE PERIOD ENDED AUGUST 31, 2018

	Current Month	Year To Date	Budget	% of Budget
REVENUES				
Assessment levy: off-roll	$ -	$ 589,930	$ 590,000	100%
Interest	1	480	-	N/A
Total revenues	1	590,410	590,000	100%
EXPENDITURES				
Debt service				
Principal	-	170,000	170,000	100%
Interest	-	420,000	420,000	100%
Total debt service	-	590,000	590,000	100%
Excess/(deficiency) of revenues over/(under) expenditures	1	410	-	
Fund balances - beginning	445	36	3	
Fund balances - ending	$ 446	$ 446	$ 3	

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND SERIES 2014-4 (REFUNDED SERIES 2005)
FOR THE PERIOD ENDED AUGUST 31, 2018

	Current Month	Year To Date	Budget	% of Budget
REVENUES				
Assessment levy: off-roll	$ -	$ 623,626	$ 623,700	100%
Interest	1	508	-	N/A
Total revenues	1	624,134	623,700	100%
EXPENDITURES				
Debt service				
Principal	-	180,000	180,000	100%
Interest	-	443,700	443,700	100%
Total debt service	-	623,700	623,700	100%
Excess/(deficiency) of revenues over/(under) expenditures	1	434	-	
Fund balances - beginning	471	38	2,368	
Fund balances - ending	$ 472	$ 472	$ 2,368	

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND SERIES 2005
FOR THE PERIOD ENDED AUGUST 31, 2018

	Current Month	Year To Date
REVENUES	$ -	$ -
Total revenues	-	-
EXPENDITURES	-	-
Total expenditures	-	-
Excess/(deficiency) of revenues over/(under) expenditures	-	-
Fund balances - beginning	(132,078)	(132,078)
Fund balances - ending	$ (132,078)	$ (132,078)

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1

14

DRAFT

MINUTES OF MEETING
FIDDLER'S CREEK COMMUNITY DEVELOPMENT DISTRICT #1

The Board of Supervisors of the Fiddler's Creek Community Development District #1 held a Special Meeting, Regular Meeting and Public Hearing on August 22, 2018 at 8:00 a.m., at the Fiddler's Creek Club and Spa, 3470 Club Center Boulevard, Naples, Florida 34114.

Present at the meeting were:

Phil Brougham	Chair
Joseph Badessa	Assistant Secretary
Joseph Schmitt	Assistant Secretary
Robert Slater *(via telephone)*	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant Regional Manager
Jason Olson	Assistant Regional Manager
Tony Pires	District Counsel
Don Roper	Roper & Roper, P.A., Special Counsel
Terry Cole	District Engineer
Ron Albeit	General Manager – The Foundation
Marie Puckett	Fiddler's Creek Security
Bob Siler	Resident
Jesse Fritz	Resident
Torben Christensen	Resident

FIRST ORDER OF BUSINESS **Call to Order/Roll Call**

Mr. Adams called the meeting to order at 7:32 a.m. Supervisors Schmitt, Badessa and Brougham were present, in person. Supervisor Slater was not present at roll call. One seat was vacant.

SECOND ORDER OF BUSINESS **OPEN SPECIAL MEETING/ANNOUNCE EXECUTIVE SESSION/SPECIAL MEETING RECESS**

Mr. Adams opened the Special Meeting at 7:32 a.m. The primary purpose for the Special Meeting was to hold a Shade Meeting/Executive Session, as requested at the last meeting, by Special Counsel, regarding the Americans with Disability Act (ADA) lawsuit against

Fiddler's Creek CDD #1. Mr. Donovan Roper, of Roper & Roper, P.A., representing Counsel on behalf of Egis, the insurance carrier defending this lawsuit, was in attendance. No members of the public were present at this time.

Mr. Adams recessed the Special Meeting, and turned over the transcription to the Court Reporter.

THIRD ORDER OF BUSINESS **COMMENCEMENT OF Executive Session (Closed to the Public by Law)**

- **Executive Session Regarding <u>Anna Marie Defeo v. Fiddler's Creek Community Development District #2</u>, Pending Litigation**

The Executive Session commenced at approximately 7:32 a.m.

The Executive Session adjourned at approximately 7:50 a.m.

FOURTH ORDER OF BUSINESS **Reconvene Special Meeting**

Mr. Adams reconvened the Special Meeting at 7:51 a.m. Supervisors Brougham, Badessa and Schmitt were present, in person. Supervisor Slater was attending via telephone. One seat was vacant.

FIFTH ORDER OF BUSINESS **Consideration of Matters Related to Anna Marie DeFeo v. Fiddler's Creek Community Development District #1, Pending Litigation**

Mr. Adams presented the Settlement Agreement, as outlined during the Executive Session, for consideration.

MOTION by Mr. Brougham and seconded by Mr. Schmitt, with all in favor, the Settlement Agreement, as outlined during the Executive Session, was approved.

SIXTH ORDER OF BUSINESS **Close Special Meeting/Open Regular Meeting**

MOTION by Mr. Brougham and seconded by Mr. Badessa, with all in favor, the Special Meeting was closed.

Mr. Adams called the Regular Meeting to order at 8:00 a.m. Supervisors Brougham, Badessa and Schmitt were present, in person. Supervisor Slater was via telephone. One seat was vacant.

MOTION by Mr. Brougham and seconded by Mr. Schmitt, with all in favor, authorizing Mr. Slater's attendance and full participation, via telephone, due to extraordinary circumstances, was approved.

SEVENTH ORDER OF BUSINESS **Public Comments: Non-Agenda Items *(3 minutes per speaker)***

Mrs. Adams stated Mr. Bob Siler of Cranberry Crossing, submitted a speaker's card regarding Cherry Oaks Trail and replacement of trees and landscaping in the rear of homes at Cranberry Crossing.

Mr. Pires stated, after discussions, he reviewed various plats and researched official records on the County Clerk's website to ascertain whether CDD #1 holds interests in this area. Records indicated the canal behind Cranberry Crossing to the east were identified as Tract C of Oyster Harbor Phase 1 and Tract C of Oyster Harbor Phase 2, as referenced in this memorandum along with a copy of the plat, were dedicated to Fiddler's Creek CDD #2, as a drainage canal subject to the easements to Tract C, other various easements, with responsibility for maintenance.

Mr. Pires stated that each lot in Cranberry Crossing is part of Fiddler's Creek Phase #3, Unit #2 Plat, and each of those lots that back up to Tract C, have a 10' landscape buffer easement along the rear of those tracts, as well as each one of those tracts having a 15' drainage easement, known as a Fiddler's Creek Perpetual Easement (FCPE), both reserved to the original Developer. No assignment of either was found to CDD #1 or #2 nor did he find any assignment of the FCPE to CDD #1 or #2. On the Plat for the Cranberry Crossing residential lots, the drainage easement that is included as part of the lots, was dedicated to CDD #1; meaning, CDD #1 has a drainage easement over the rear 15' of each lot in Cranberry Crossing. Both Tracts C are dedicated to CDD #2, as a canal.

Mr. Pires' professional opinion was:

"CDD #1 does not have any interests in either Tract C of Oyster Harbor Phase 1 or Oyster Harbor Phase 2 by virtue of the referenced plats or by any permanent easements."

Mr. Pires concurred with the District Manager and District Engineer's recommendations of:

1. CDD #2 maintain the east bank vegetation along the canal, which abuts the Open Space tracts which CDD #2 already maintains. Assuming an assignment of the dedication of Tract C to CDD #2, that assignment from CDD #2 to CDD #1 takes place, there would be an Interlocal Agreement between CDD #1 and CDD #2 to allow CDD #2 to continue to maintain the east bank vegetation.
2. CDD #1 requests that CDD #2 assign the dedication of the canal Tracts to CDD #1. CDD #1 would continue to maintain the west side of the canal only. Through an Inter-local Agreement CDD #2 would maintain the east side of the canal, under the Inter-local but CDD #1 would not maintain the vegetation on either side of the canal, it would just maintain the canal.

Discussion ensued regarding maintenance responsibilities.

Mr. Brougham recalled that the issue presented by Cranberry Crossing residents, at the last meeting, was that they were assessed for the Restoration Plan for removal of trees within the 10' or 15' area along the west side of the canal and future replacement. The trees were removed and residents were assessed for removal, which occurred, and replanting, which has not occurred. He summarized that, CDD #1 has no responsibility for the trees, did not own or maintain those trees and, if the Cranberry Crossing residents were 'mistakenly' assessed for removal of trees for which CDD #1 had no responsibility. Mr. Pires stated that was not the subject of his opinion; his opinion was solely related to CDD #1's obligations. Mr. Brougham asked if CDD #1 has any responsibility for those trees. Mr. Pires stated that that CDD #1 does not have any responsibility for them.

Discussion ensued regarding which entities previously maintained certain areas. Mr. Brougham reiterated that CDD #1 has no responsibility to maintain trees or turf on the west side of the bank and it never has; therefore, CDD #1 has no responsibility to reimburse the Cranberry Crossing residents for that portion of the assessment; they must address this with The Foundation. A resident discussed a letter received from Ms. Valerie Lord. Mrs. Adams will forward a copy of Ms. Valerie Lord's letter to Mr. Pires.

This should be included as an action item for further discussion.

EIGHTH ORDER OF BUSINESS Special Counsel Update

Mr. Brougham stated U.S. Bank filed a motion to separate the single lawsuit into two separate lawsuits; one for CDD #1 and another for CDD #2.

NINTH ORDER OF BUSINESS Developer's Report

Mr. Brougham stated, since the CDD is responsible for controlling utilities and the irrigation water and supply, he suggested inviting Irrigation Design Group (IDG), an expert irrigation software maintenance firm, to make a presentation and provide a proposal to service both CDDs, as their irrigation on-call specialist, which hopefully would reduce conflicts between the Village Landscapers, the District and Security who administers the computer system. Mr. Albeit stated the sole purpose of having just one party controlling the irrigation was to control water consumption and remain in compliance with the permit. Mr. Adams stated, since the system is designed for buildup, the CDD was not near reaching its limit. Mrs. Adams stated that IDG specializes in saving water, evaluating systems and performing maintenance through a web-based management system. Mr. Adams stated initiating this process requires Fiddler's Creek neighborhoods to agree to convert their systems to this web-based system. Water consumption in other of Management's CDDs costs reduced significantly since engaging IDG.

MOTION by Mr. Schmitt and seconded by Mr. Badessa, with all in favor, authorizing the District Manager to coordinate with Irrigation Design Group in evaluating the CDD #1 and #2 irrigation systems and obtain a proposal to provide services to both CDDs, were approved.

In response to Mr. Slater's question, Mr. Brougham clarified a Consumptive Use Permit was issued to The Foundation by the South Florida Water Management District (SFWMD). The Foundation cannot exceed the specified limit; however, at this time, The Foundation has no way of measuring usage to know whether the CDD is in compliance. Mr. Pires stated that the permit, which dates back to when the area was farmland, was included in the purchase of the

land. In response to Mr. Torbin Christensen's comments surrounding rain sensors, Mr. Adams stated this program would require weather stations. Mr. Brougham stated, if this program is approved, those costs would be included in the Fiscal Year 2020 budget planning. They would then need to discuss how irrigation will be administered and determine what to require of individual villages and homeowners not currently linked to the CDD's system, since everyone must be on the same system.

TENTH ORDER OF BUSINESS Engineer's Report: *Hole Montes, Inc.*

- **Continued Discussion/Update: Hurricane Irma Recovery**

******This item, previously the Fifteenth Order of Business, was presented out of order.******

Mr. Cole reported the following:

- Tree Removal: BrightView Landscapes, LLC (BrightView) completed punch list items.
- Landscape Restoration: Juniper Landscaping (Juniper) completed work in CDD #1 and it was inspected last week; however, work at Hawk's Nest was delayed until the fence is installed. The decision to delay was made in unison with Mr. Scott Smith, and Waldrop Engineering (Waldrop), who prepared the Landscape Restoration Plan, so that they could determine whether any modifications to the Plan were necessary.

Mr. Brougham directed Mr. Cole to work with Mr. Dieckmann and monitor whether Juniper installs the oak trees they offered and any other surplus to replace the ficus trees BrightView inadvertently removed in CDD #1 at Deer Crossing.

- Landscape Lighting: Mr. Dieckmann will coordinate the Landscape Lighting Project which is delayed until most of the Landscape Restoration Plan is completed.
- Streetlight Repairs: Bentley Electric Company Inc. (Bentley) completed the streetlight repairs with the exception of a few poles that need straightening. Mr. Dieckmann completed a followed up inspection of those poles with Bentley.
- Signage: Mr. Cole will follow up with Lykins-Signtek (Lykins) regarding straightening the street sign poles at Mulberry Court, Mulberry Lane; including one in CDD #2. Mr. Schmitt requested relocating the sign at Mahogany Bend, in front of the lift station; and, replace and install the missing diamond sign to the pole located at the corner of Championship Drive and Fiddler's Creek Parkway.

➢ CDD #1 Wall/Fence Repairs: Fence installation at Mulberry lane will be completed today, followed by installing the gate and cleaning up debris from the fence removal. Portions of the fence will be adjusted so it is level at the bottom rather than at the top. A $2,900 proposal was obtained to install a 16' black coated chain-link fence to fill the gaps between the original chain-link fence and the old concrete fence, in three areas that were never connected. Mr. Schmitt was certain they were connected and that this matter should have been part of the original scope of work. Discussion ensued regarding whether the gap always existed or that the information could be confirmed. Mr. Slater recommended installing the fence.

On MOTION by Mr. Schmitt and seconded by Mr. Badessa, with all in favor, authorizing District Engineer to proceed with the proposal for the installation of a 16' chain link fence, in a total not-to-exceed amount of $2,900, was approved.

➢ Catch Basin: Proposals were being obtained to replace broken tops of three catch basins, one located next to the pump station abutting Mulberry Lane and the one along Fiddler's Creek Parkway.

Continue CDD #1 Wall/Fence Repairs

Mr. Cole was directed to delay the fence project along Championship Drive's ROW, north of Hawk's Nest until C&C Fence Builders (C&C) completes the fence project at Mulberry and he signs off on it.

➢ Gate: A $1,400 proposal to install a gate at Hawk's Nest was obtained.

Mr. Cole asked, since the gate house attendant parks in the area where they plan to install the gate, whether a parking space should be created. Ms. Puckett confirmed a code will be assigned to access the gate. Mr. Schmitt was concerned about the area needing leveling before the gate is installed. Mr. Cole will contact LandCare to show them the areas to remove all the split leaf philodendron at Hawks' Nest.

➢ Sidewalk Repairs: Most Hurricane Irma-related sidewalk repairs were completed; he will recheck the areas along Fiddler's Creek Parkway, between Mulberry and Mayorca. A separate proposal to grind and repair sidewalks was being obtained from the same contractor repairing the catch basins.

Mr. Cole confirmed that Mr. Mark Myers approved closing the fire access out of Montreaux. Mrs. Adams will remove fire access signage and have the CDD boundary plans revised.

Mr. Schmitt asked who is responsible for cleaning up debris in the park caused by stored materials for the ROW pavement restoration project at Isla Del Sol. Mr. Cole will confirm whether the Isla Del Sol plans indicate all sidewalk crossings are in compliance. Mr. Pires was directed to send Isla Del Sol legal correspondence indicating that, once the paver project is complete, if any sidewalk crossings at Isla Del Sol are not in compliance, they are liable to restore them back into compliance.

Mr. Schmitt stated a walkthrough of Championship Drive was completed last week and a plan is still needed to restore the landscapes current condition. Mr. Fritz agreed and noted that the utility boxes were not straightened. Mrs. Adams stated she is aware of its condition and will obtain cost associated with replacements once approval has been obtained from the DRC.

- Repaving Project: A bid package was being prepared to repave Phase 1, including Fiddler's Creek Parkway, at the entrance of 951, to the intersection of Championship Drive. Mr. Cole directed to include Peppertree, the Club and Bent Creek in the bid package. Other non-urgent areas will be deferred to Phase 2.
- Collier County Stormwater Fee: Since the CDD maintains the Master Water Management System, residents can receive a credit from the charges from Collier County's Storm water Fees. A public hearing is scheduled for September 6, 2018 at 7:00 p.m. This credit is applied automatically and no action is necessary; however, in June 2020, in order to receive a credit, the County will require all entities to apply for this credit, which would be valid for 10 years. A Maintenance Agreement and an annual inspection indicating the system is in compliance with the permit will be necessary to receive this credit. Discussion ensued regarding common areas being charged fees, such as the pump station, ROW's, etc., and the possibility of the CDD receiving larger credit than 25%. Mr. Pires was directed to prepare a letter to the County objecting to this fee. Mr. Pires and Mr. Cole were directed to attend the Public Hearing on behalf of the CDD.

On MOTION by Mr. Schmitt and seconded by Mr. Brougham, with all in favor, directing Mr. Pires and Mr. Cole to attend the Public Hearing on September 6, 2018 at 7:00 p.m., on behalf of the CDD, and for Mr. Pires to prepare legal correspondence to the County objecting to these fees, was approved.

ELEVENTH ORDER OF BUSINESS **Consideration of Resolution 2018-06, Electing Officers of the District**

Mr. Brougham presented Resolution 2018-06.

Mr. Schmitt nominated Mr. Brougham as Chair. No other nominations were made for Chair. Mr. Brougham nominated Mr. Schmitt as Vice Chair. No other nominations were made for Vice Chair. Mr. Adams stated Mr. Brougham will serve as Chair, Mr. Schmitt as Vice Chair, the remaining Supervisors, with the addition of Mr. Badessa, would serve as Assistant Secretaries, and the remaining slate of officers would remain the same. The slate of officers, as nominated and stated, was:

Chair	Phil Brougham
Vice Chair	Joseph Schmitt
Secretary	Chuck Adams
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder
Assistant Secretary	Robert Slater
Assistant Secretary	Joseph Badessa
Assistant Secretary	Vacant
Assistant Secretary	Craig Wrathell

On MOTION by Mr. Brougham and seconded by Mr. Badessa, with all in favor, Resolution 2018-06, Electing Officers of the District, as nominated, was adopted.

TWELFTH ORDER OF BUSINESS **Public Hearing to Hear Comments and Objections on the Adoption of the District's Final Budget for Fiscal Year 2018/2019, Pursuant to Florida Law**

A. Affidavit/Proof of Publication

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2018-07, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019

Mr. Adams provided an overview of the budget adjustments that were made to keep assessment levels the same, year-over-year. On-roll and off-roll Equivalent Residential Units (ERU) assessments were adjusted accordingly. The Fiscal Year 2019 budget reflected adjustments from the Fiscal Year 2018 budget, due to changes in levels of service, new projects, etc. In response to a question of whether $5,000 was sufficient for contingencies, Mr. Adams replied affirmatively. Mr. Slater asked if the CDD would be charged for other costs, if a permanent guardhouse is constructed. Mr. Adams explained the CDD's cost for the guardhouse is because it is a temporary structure located on the Developer's property. Once a permanent structure is constructed the cost would fall under an operating cost for CDD #2; it would not be a shared cost. In response to Mr. Badessa's question regarding the Principal payment, Page 9, increasing for the Series 2013 bonds, Mr. Adams explained that the Amortization Schedule indicates interest payments decreasing and principal payments increasing; thus, the loan balance reduces. Mr. Brougham noted CDD #1's expenditures for Access Control were at 55% and CDD #2's were at 45%.

Mr. Adams presented Resolution 2018-07.

*****Mr. Adams opened the Public Hearing.*****

No members of the public spoke.

*****Mr. Adams closed the Public Hearing.*****

On MOTION by Mr. Schmitt and seconded by Mr. Slater, with all in favor, Resolution 2018-07, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019, was adopted.

THIRTEENTH ORDER OF BUSINESS **Consideration of/Decision on: Resolution 2018-08, Making a Determination of Benefit and Imposing Special Assessments**

for Fiscal Year 2018/2019; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

Mr. Adams presented Resolution 2018-08.

On MOTION by Mr. Brougham and seconded by Mr. Badessa, with all in favor, Resolution 2018-08, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2018/2019; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

Mr. Brougham noted that those included in the original 1996 bond issue, will no longer see Fiddler's Creek in their assessments, since the bond was paid in full in Fiscal Year 2018.

FOURTEENTH ORDER OF BUSINESS **Consideration of Resolution 2018-09, Classifying Surplus Tangible Personal Property; Authorizing Disposition of Surplus Tangible Personal Property; Providing a Severability Clause; and Providing an Effective Date**

Mr. Brougham presented Resolution 2018-09. This was for disposition of the 2015 Ford Explorer with Police Interceptor Package, with around 160,000 miles. Management will advertise this item and sell to the highest bidder, if no bids are received, it will be disposed of via a salvage yard.

On MOTION by Mr. Schmitt and seconded by Mr. Badessa, with all in favor, Resolution 2018-09, Classifying Surplus Tangible Personal Property; Authorizing Disposition of Surplus Tangible Personal Property; Providing a Severability Clause; and Providing an Effective Date, as noted, was adopted.

FIFTEENTH ORDER OF BUSINESS **Continued Discussion/Update: Hurricane Irma Recovery**

This item was presented during the Tenth Order of Business.

Mr. Adams noted he finalized a close out interview with FEMA for one of his other CDDs and hoped FEMA would begin work on the Fiddler's Creek claims soon; however, any FEMA approved claim will still be required to go through the State's approval process.

SIXTEENTH ORDER OF BUSINESS **Discussion: Responsibility for Replacement of Trees Damaged During Hurricane Irma and for Maintenance of the Land**

This item was presented during the Seventh Order of Business

SEVENTEENTH ORDER OF BUSINESS **Consideration of Preferred Customer /Preventative Maintenance Proposal for Gatehouse Software and Hardware with AV-Tech and Authorization to Cancel Existing Similar Agreement with TEM**

Ms. Puckett stated The Foundation paid for the Gatehouse Software upgrade that was being installed this week. A timeline of events was distributed. Hardware upgrades and five new kiosks were being installed to replace the bar code readers, along with the "Traffic cop". The kiosks provide residents the ability to download an application on their phone and they can send guest passes directly to their guests from their phone. INS Gatekeeper will provide the warranty for the new software and hardware; however, TEM provides the warranty for older equipment. Mrs. Adams was directed to send a letter to TEM Gatehouse cancelling the District's contract with TEM, warranty for older equipment, such as the gate holder and arms, and engage AV-Tech. Mr. Albeit stated The Foundation's recommendations were to cancel TEM's contract and replace with AV-Tech.

Mr. Brougham noted various questions to AV-Tech's Proposed Service Agreement - 5 Year dated June 15, 2018 contract regarding Items #1, whether service is performed five or seven days per week, Item #5c, define emergency services rates, and Item #2, the ability to cancel agreement "After Year 3". He questioned if there is a clause for termination. Mrs. Adams and Ms. Puckett were directed to coordinate with AV-Tech in executing the District's

standard contracts; otherwise, they should schedule a Representative to attend the next meeting.

Ms. Puckett will revise the equipment list to include the gate arms and correct Aviamar Clubhouse to Irrigation Pumphouse. Ms. Puckett stated the traffic cop portable unit will be installed at Cherry Oaks for the next few weeks, until a proper location is determined. These upgrades and instructions will be posted on the website, e-blasted and classes will be available. In response to Mr. Brougham's question, Ms. Puckett stated residents typically are website savvy and consistently use the automated gatekeeper.

EIGHTEENTH ORDER OF BUSINESS **Consideration of Fiddler's Creek Canopy Tree Pruning Specifications Evaluation Report and Proposal, Prepared by McGee & Associates**

Mr. Brougham recalled requesting, at the last meeting, that McGee & Associates (McGee) revise its report to a bullet point format that included a plan for the CDD's pruning specifications. A $2,800 proposal was submitted to rewrite the pruning specifications for the CDD to follow, in accordance with the updated 2017 American National Standards Institute (ANSI) standards. This report was necessary due to the original Waldrop Evaluation Report alleging many of the District's trees were damaged by Hurricane Irma because of inadequate tree pruning.

On MOTION by Mr. Brougham and seconded by Mr. Badessa, with all in favor, the McGee & Associates proposal, to rewrite the pruning specifications for the CDD to follow in accordance with the American National Standards Institute (ANSI) standards, in a not-to-exceed amount of $2800, was approved.

NINETEENTH ORDER OF BUSINESS **Acceptance of Unaudited Financial Statements as of July 31, 2018**

Mr. Brougham presented the Unaudited Financial Statements as of July 31, 2018. In response to Mr. Brougham's questions, Mrs. Adams confirmed the C&C Fence Service retainage will not be released until a final inspection is performed. At Mr. Brougham's request, Mr. Adams will coordinate to have off-roll assessments reflected in the current month's statement.

TWENTIETH ORDER OF BUSINESS **Consideration of July 25, 2018 Regular Meeting Minutes**

Mr. Brougham presented the July 25, 2018 Regular Meeting Minutes and asked for any additions, deletions or corrections. The following changes were made:

Line 76 and throughout document: Change "Waldrup" to "Waldrop"

Line 177: Change "daily" to "Davey"

Line 350: Change "contact" to "contract"

Line 364: Change "attaining" to "obtaining"

On MOTION by Mr. Schmitt and seconded by Mr. Brougham, with all in favor, the July 25, 2018 Regular Meeting Minutes, as amended, were approved.

TWENTY-FIRST ORDER OF BUSINESS **Action Items**

Mr. Brougham stated that the following Action Items can be deleted:

Items 3, 5, 6, 7, 9, 12, 13, 14, 16, 17, 18, 22, 23, 24, 26, 28 and 35

TWENTY-SECOND ORDER OF BUSINESS **Staff Reports**

A. District Counsel: *Woodward, Pires and Lombardo, P.A.*

There being no report, the next item followed.

B. District Manager: *Wrathell, Hunt and Associates, LLC*

i. NEXT MEETING DATE: September 26, 2018 at 8:00 A.M.

The next meeting will be held on September 26, 2018.

C. Operations Manager: *Wrathell, Hunt and Associates, LLC*

Mrs. Adams presented the Field Operations Report and highlighted the following:

- Royal Palms were installed at the Cherry Oaks Trail landscape roundabout.
- Ms. Fesser was sent the CDD's Landscape Renovation Project plans for approval, which, will be forwarded to the DRC for approval.

Mr. Brougham submitted a request proposing that Mr. Pires prepare an appreciation letter from the Board commending The Fiddler's Creek Foundation and its Project Manager, Mr. Dieckmann, in the preparation and execution of the Hurricane Irma Restoration Plan. Overall,

residents were happy with the results and the work that was performed on CDD property. This will be included in the next agenda.

On MOTION by Mr. Schmitt and seconded by Mr. Mr. Brougham, with all in favor, authorizing Mr. Pires to prepare an appreciation letter from the Board to The Foundation and Project Manager, Mr. Dieckmann, in the preparation and execution of the Hurricane Irma Restoration Plan, was approved.

TWENTY-THIRD ORDER OF BUSINESS Supervisors' Requests

There being no Supervisors' requests, the next item followed.

TWENTY-FOURTH ORDER OF BUSINESS Public Comments

There being no public comments, the next item followed.

TWENTY-FIFTH ORDER OF BUSINESS Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Brougham and seconded by Mr. Schmitt, with all in favor, the meeting adjourned at 9:46 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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526 Secretary/Assistant Secretary Chair/Vice Chair

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1

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ACTIVE ACTION ITEMS

For September 26, 2018 Meeting

Action Item status updates to be provided prior to or at the meeting.

	DATE ADDED	
1.	**11/19/14**	Per Mr. Brougham, Staff will communicate anything of major importance to residents, via The Foundation, such as tree removal to keep residents informed. **ONGOING**
2.	**06/22/16**	District Engineer will schedule and perform a semi-annual sidewalk review for trip hazards, slip/fall, cleaning needs and structural integrity. **ONGOING**
3.	**07/26/17**	Per Mr. Brougham's direction, security to be reminded of their responsibility to report irrigation issues to the gatehouse. **ONGOING**
4.	**03/28/18**	Per Mr. Brougham, for Mrs. Lord to request that the District receives a status report on its boundary legal bills. **ONGOING**
5.	**05/23/18**	The Foundation to coordinate meeting with WESCO and pertinent parties to discuss programming issues. **ONGOING**
6.	**05/23/18**	The Foundation will be looking into changing the current plan with WESCO to another vendor. **ONGOING**
7.	**05/23/18**	Mr. Olson, colleague of WHA, is working with FWC to obtain proposals for Roving Patrol Services to present at next meeting. **ONGOING**
8.	**06/27/18**	CDD #1 Wall/Fence Repairs Fence installation along Championship Drive, Pepper Tree and Bent Creek were completed. Mr. Cole to revisit perimeter wall along Bent Creek and Peppertree and address the gaps. New fence at Mulberry Lane in the process of being installed. **ONGOING**
9.	**06/27/18**	Championship Drive ROW fence materials were expected to arrive mid-August. The County approved revised permit. Mr. Cole will coordinate with Mr. Dieckmann in prepping the fence area. Mr. Cole was directed to delay project until C&C Fence completes the project at Mulberry and has passed inspection. **ONGOING**
10.	**06/27/18**	Mr. Cole to tour areas along Cooper Cove and Hawk's Nest entrance way to review fence issues. **ONGOING**
11.	**06/27/18**	Mr. Cole to prepare a timeline for grading and paving and budgets of Fiddler's Creek Parkway and Championship in two months. Mr. Cole to obtain costs associated with Championship Drive, Phase 2 and revisit the condition of Club Center Parkway at entrance of Marsh Cove for signs of cracking. **ONGOING**
12.	**07/25/18**	Mr. Adams to present the District's websites current document library at the next meeting. **ONGOING**

ACTIVE ACTION ITEMS

For September 26, 2018 Meeting

Action Item status updates to be provided prior to or at the meeting.

DATE ADDED

13. 07/25/18 Mr. Adams to have revised the Audited Financial Report for Fiscal Year Ended September 30, 2017 to include litigation language provide by Mr. Pires. **ONGOING**

14. 07/25/18 Staff to contact McGee & Associates and request they resubmit their evaluation report as a one page bullet point with current ANSI 300 standards and stake removals. Staff to engage McGee & Associates to rewrite the pruning specifications in accordance with ANSI. **ONGOING**

15. 07/25/18 Staff waiting on additional quote for budget purposes regarding repainting of street lamps and signage throughout. **ONGOING**

16. 07/25/18 Mr. Adams to confirm the ERU numbers between the two Districts and to keep both assessment levels the same, year to year. **ONGOING**

17. 07/25/18 Mrs. Adams to coordinate with Landcare in adding mulch to areas throughout the property, with exception of those area noted on the list they prepared. **ONGOING**

18. 07/25/18 Mr. Cole to tour the cul-de-sac area of Mulberry Lane to repair the crooked post accordingly. **ONGOING**

19. 07/25/18 Mr. Cole to coordinate with Mr. Dieckmann in combining proposals and sidewalk project repairs at Mayorca and the concrete mass on east side of Parkway. **ONGOING**

20. 07/25/18 Mrs. Adams to have LandCare flag all irrigation locations ahead of the fence contractor to ensure irrigation lines are not broken, moving forward. **ONGOING**

21. 07/25/18 The Foundation is to credit the District the cost difference between 12' and 25' Royal Palms, times, three, at Cherry Oaks Trail. **ONGOING**

22. 07/25/18 Mrs. Adams, Mr. Albeit will coordinate who will fill in or plant throughout CDD #1 the holes where LandCare removed remaining tree stumps and root balls. **ONGOING**

23. 07/25/18 Ms. Puckett to confirm which contractor installed fiber optic cables on the Parkway between Mayorca to Mulberry Lane. Mrs. Adams will coordinate the debris clean-up efforts. Mr. Cole will follow up and complete the Sunshine One Call application, and coordinate with Ms. Puckett and Mrs. Adams in coming up with succinct procedural process for when Contractors arrive onsite, so security and LandCare can follow, including completing post orders. **ONGOING**

ACTIVE ACTION ITEMS

For September 26, 2018 Meeting

Action Item status updates to be provided prior to or at the meeting.

DATE ADDED

24. 08/22/18 Continuation of discussion of responsibility for Replacement of Trees damaged by Hurricane Irma and for maintenance of the lane. Mr. Pires will include a copy of the memorandum in CDD's #2 agenda package. Mrs. Adams will forward Mr. Pires a copy of Ms. Lord's email. Mr. Siler to provide email to Mr. Adams. Mr. Pires to provide clarity of Tract C to CDD #2. Mrs. Adams to include as agenda item at next meeting. **ONGOING**

25. 08/22/18 Mr. Cole to coordinate with Mr. Dieckmann and monitor whether Juniper installs the Oak Trees they offered, and any other surplus, to replace the ficus trees BrightView inadvertently removed in CDD #1 at Deer Crossing. **ONGOING**

26. 08/22/18 Mr. Dieckmann will coordinate the Landscape Lighting Project, which is delayed, until most of the Landscape Restoration Plan is completed. **ONGOING**

27. 08/22/18 Mr. Cole will follow up with Lykins-Signteck on status of straightening street poles at Mulberry Court, Mulberry Lane and one at CDD #2, relocating sign at Mahogany Bend, and install missing Diamond sign to the pole located the corner of Championship Drive and Fiddler's Creek Parkway. **ONGOING**

28. 08/22/18 Mr. Cole will coordinate installation of 16' chain link fence, to fill gaps between old concrete fence. **ONGOING**

29. 08/22/18 Mr. Cole obtaining proposal to replace broken tops at three catch basins, and a proposal to repair the catch basins at Mulberry Lane, and along Fiddler's Creek Parkway. **ONGOING**

30. 08/22/18 Mr. Cole will coordinate installation of gate at Hawk's Nest. **ONGOING**

31. 08/22/18 Mrs. Adams to direct LandCare to remove all split leaf philodendron at Hawk's Nest. **ONGOING**

32. 08/22/18 Mr. Cole to recheck areas along Fiddler's Creek Parkway, between Mulberry and Mayorca for sidewalk issues and obtain proposal to grind and repair sidewalks. **ONGOING**

33. 08/22/18 Mrs. Adams will remove the emergency fire access signage at Montreaux. **ONGOING**

ACTIVE ACTION ITEMS

For September 26, 2018 Meeting

Action Item status updates to be provided prior to or at the meeting.

	DATE ADDED	
34.	**08/22/18**	Mr. Cole will review Isla Del Sol ROW pavement restoration plans and confirm sidewalk crossing are in compliance. **ONGOING**
35.	**08/22/18**	Mr. Pires to send Isla Del Sol legal correspondence indicating, after Isla Del Sol ROW pavement restoration project is completed they are liable for restoring any sidewalks that are not in compliance. **ONGOING**
36.	**08/22/18**	Mrs. Adams presenting Championship Drive's Restoration Plan at next meeting. **ONGOING**
37.	**08/22/18**	Mr. Cole preparing Phase 1 bids for repaving projects at Fiddler's Creek Parkway at entrance of 951; and additional bids for Peppertree, the Club and Bent Creek. **ONGOING**
38.	**08/22/18**	**June 2020 –** Mr. Cole to apply for Collier County Stormwater Fee Credit. **ONGOING**
39.	**08/22/18**	Mr. Pires and Mr. Cole to attend Public Hearing on September 6, 2018 regarding Collier County Storm water fee. Mr. Pires to prepare letter to County objecting to this fee. **ONGOING**
40.	**08/22/18**	Mr. Adams will advertise the sale of the 2015 Ford Explorer and award to the highest bidder, if no bidder, the item will be disposed via a salvage yard. **ONGOING**
41.	**08/22/18**	Mrs. Adams to send TEM letter cancelling maintenance agreement. Mrs. Adams and Ms. Puckett to coordinate AV Tech executing the District's standard contracts, otherwise, schedule AV Tech Representative to attend next CDD meeting. Ms. Puckett to revise the Equipment List and correct Avimar Clubhouse to Irrigation Pump house. **ONGOING**
42.	**08/22/18**	Mr. Adams will coordinate off-roll assessments are reflected in the current month's financial statements. **ONGOING**
43.	**08/22/18**	Mr. Pires to prepare appreciation letter addressing The Foundation and Mr. Dieckmann regarding the preparation and execution of the Hurricane Irma Restoration Plan, to be presented at the next CDD meeting. **ONGOING**

COMPLETED ACTION ITEMS

For September 26, 2018 Meeting

	DATE MOVED TO COMPLETED	
1.	**07/25/18**	Executive Session to discuss procedural and trial ready procedures is scheduled for June 11, 2018 at 1:00 p.m. **COMPLETED**
2.	**07/25/18**	Mr. Cole to forward documents for Mr. DiNardo and Mr. Adams to execute regarding the permit for the fence along Championship Drive ROW. **COMPLETED**
3.	**07/25/18**	Mr. Cole will tour the area of the broken sidewalks between Mayorca and Mulberry that remain damaged from the hurricane. **COMPLETED**
4.	**07/25/18**	Mr. Albeit to send The Foundations True up figures to Mrs. Adams regarding their actual contractual services for access control. **COMPLETED**
5.	**07/25/18**	Ms. Lord to send Mr. Frank Marco and Mr. Jon Portonoff's contact information to Mrs. Adams to discuss obtaining four Royal Palm trees that was being removed. **COMPLETED**
6.	**07/25/18**	Mr. Cole to confirm whether Club Center Parkway was included in the repaving project. **COMPLETED**
7.	**07/25/18**	Mrs. Adams to request Landcare prepare a list of areas where they did not add mulch in over a year. **COMPLETED**
8.	**07/25/18**	Mrs. Adams to contact Lykins to repair and reinstall Pedestrian sign down on the Parkway/Championship Drive. The sign was being repaired. **COMPLETED**
9.	**08/22/18**	Per Mr. Brougham's direction, Staff to verify whether on-site staff could control the irrigation systems, through the main computer and whether Wesco installed rain sensors on local controllers. **COMPLETED**
10.	**08/22/18**	Ms. Benedetti to ask Mr. Albeit to include the irrigation matter in the newsletter so residents know who to contact regarding irrigation issues and Mr. Brougham to request that an e-blast be sent to remind residents to call the gate to report sprinkler issues. **COMPLETED**
11.	**08/22/18**	Security to report road spills to Mr. Cole and Mrs. Adams. **COMPLETED**
12.	**08/22/18**	Per Mr. Brougham, for Mr. Dieckmann to look into and remove irrigation controllers and utility markings along Mahogany. **COMPLETED**
13.	**08/22/18**	Per Mr. Brougham, District Staff was directed to contact the Landscape Architect and move forward with the $5,100 not-to-exceed proposal provide a full set of specifications, plant species and placement and the removal of the split leaf philodendron from the various areas of Fiddler's Creek Parkway and Championship Drive. **COMPLETED**

COMPLETED ACTION ITEMS

For September 26, 2018 Meeting

	DATE MOVED TO COMPLETED	
14.	**08/22/18**	Per Mr. Bergmoser, Mr. Pires to contact Grady Minor to obtain information needed to prepare the Licensing Agreement for the ROW pavement restoration project being done at Isla Del Sol. **COMPLETED**
15.	**08/22/18**	Mr. Cole to review newly installed fencing abutting Mahogany Bend as three sections have been installed improperly. **COMPLETED**
16.	**08/22/18**	Mr. Cole to review newly installed fencing abutting Mahogany Bend as three sections have been installed improperly. **COMPLETED**
17.	**08/22/18**	Mr. Cole will continue to monitor potential pothole issues. **COMPLETED**
18.	**08/22/18**	BrightView Landscapes completing remaining hurricane cleanup punch list items between the Villages and the CDD. **COMPLETED**
19.	**08/22/18**	Mr. Dieckmann is scheduling with Bentley Electric Company a final walkthrough to go over any punch list items. **COMPLETED**
20.	**08/22/18**	Mr. Cole found there to be no erosion causing the road and sidewalk to be unlevel. Mr. Cole to determine which entities are responsible for repairing and maintaining the landscape buffer between Championship and The Rookery abutting Montreux as well as the access road between the Parkway and The Rookery abutting Montreux and sidewalk areas used by emergency vehicles. **COMPLETED**
21.	**08/22/18**	Mr. Slater to send Ms. Puckett and Mr. Albeit her last communication to Bent Creek, directing them not to connect to the central line. **COMPLETED**
22.	**08/22/18**	SOLitude to revisit replanting the golf course side of Lake 65-A. **COMPLETED**
23.	**08/22/18**	Mr. Pires to review Property Appraiser Site, confirm whether CDD #1 or #2 was dedicated or owns the Plat in Cranberry Crossing, and provide a legal opinion regarding ownership of landscape, specific to trees in rear of resident's properties and whether The Foundation is owed a credit. **COMPLETED**
24.	**08/22/18**	Executive Session is scheduled for August 22, 2018 at 7:30 a.m. to discuss ADA settlement discussions. Management to advertise a separate notice of the continued meeting and perform a quorum check as early as possible. **COMPLETED**
25.	**08/22/18**	Mrs. Adams to contact Bentley to repair the street light at 7629 Mulberry Lane. **COMPLETED**

FIDDLER'S CREEK
COMMUNITY DEVELOPMENT DISTRICT #1

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